

IT Business Analyst (Cards & Payments)



Purpose

The primary purpose of the role is to ensure our business stakeholders vision and needs are understood and appropriately defined and are effectively translated into functional design artefacts. You will then functionally lead and support your cross functional agile team in delivering solutions that achieve the right outcomes for the business.

You will also be expected to contribute to the management of multiple software change projects, including at times assisting quality assurance & user acceptance testing, as well as contributing to the operational management and monitoring of systems within the responsibility of your service group to ensure incidents are resolved and services operated within their defined SLA targets.

Role dimensions

- Reports to: Head of Engineering
- Department: Technology Services
- Job family: Technical Specialist
- Location: Flexible
- Direct Reports: 0
- Financial Authority: N/A

Person specifications

- Bachelor's degree in Information Technology or a related study, or equivalent commercial experience.
- 3+ years' experience as a Business or Cards Platform Analyst
- Commercial experience with Scheme Credit Cards as an Issuer
- Experience in Card Platforms implementation & Management
- Quality Assurance experience in ensuring scheme & platform compliance
- Experience working in a cross functional agile delivery team.

Role specific areas of responsibility

- Develop and manage relationships with business stakeholders.
- Gather and define business requirements, user stories, system specifications, prototypes.
- Work closely with Technical Leads, Engineers, Architects and Quality Assurance to produce solid functional design artefacts in line with established standards and practices.
- Contribute to the definition, scope and phasing of projects, with a focus on business value delivery and user acceptance testing facilitation.
- Work effectively within a cross-functional service teams to ensure stakeholders requirements are accurately delivered to agreed schedules.
- Create and maintain key project documentation including business cases, user stories, RFPs, System and Process Designs and data models & mapping documents.
- Ensure documentation is updated as required with system changes being implemented both internal to TS staff and end users.

From time to time there may be additional activity not contained within this position description that the appointee is to complete in the interests of the appointment and their own personal development.

This position description provides a broad overview of responsibilities. The position description is a living document, and the Bank reserves the right to amend from time to time as required.