



Position Description - Draft

Position title:	Systems Accountant 12M FTC	Date:	June 2026
Reports to:	Group Financial Controller	Department:	Finance
Number of reports:	Direct: 0 Total (include indirect): 0	Location:	National Support Office
Delegated financial authority:		Budget ownership:	No
Level of influence:	Leading self Leading others Leading leaders Leading the Organisation		

Our Organisation

At Southern Cross Healthcare, our vision is to help people live their best lives by reimagining healthcare.

Across our nationwide network, we combine the skills of more than 4,000 people including nurses and anaesthetic technicians, working with specialists, surgeons, anaesthetists, and allied health practitioners.

As New Zealand's largest private provider of healthcare, our strong "for purpose ethos" and through being recognised as one of New Zealand's leading and most trusted brands, we are poised to amplify the delivery of healthcare services like no other.

Vision	Purpose
Our vision is for what we aspire.	Our purpose is why we exist.
To help people live their best lives by reimagining healthcare.	To advance the provision of quality healthcare in Aotearoa New Zealand.

Values and Behaviours

Care First: We bring our whole heart to work, We treat everyone with equitable care and respect, We take pride in everything we do

Better Together: We actively seek out different perspectives and experiences, We build genuine connections, We lift each other up

Pursue Excellence: We embrace fresh thinking in the constant pursuit of excellence, We challenge ourselves to think differently, We turn ideas into action through consistent mahi.

Role Purpose

This role sits within Financial Control and acts as subject matter expert in financial systems to drive transformation projects and develop in-house organisational technical and user knowledge (especially for Technology One [T1]), that enables the business to support the application with less reliance on third party support providers.

Key Relationships

Internal

- National Support Office resource team
- Hospital managers and administration staff
- Joint venture managers and administration staff

External

- Internal and External Auditors
- Banking partners

Key Accountabilities

- Champions transaction automation and workflow improvements within the business (EDI process, scanning technology, feeds from patient management systems, feeds for banks, intranet forms improvements etc.).
- Maintains a system overview of all application interfaces and flows of financial information so as to be able to assure the Group Financial Controller that reliance can be placed on these interfaces from a financial audit perspective.
- Enhance financial system capabilities to improve accuracy, efficiency, and insight-driven decision-making.
- Drive automation and system optimisations that reduce costs and improve financial reporting.
- Owns workflow processes within T1 and is responsible for modifying and building workflows to auditable business processes standards and within financial delegations of authority.
- Support the Budget model within Tech 1
- In conjunction with the Revenue Management / Data & Insights team, ensures data integrity of the extracts from the finance systems that feed the Metrics that Matter (MTM)
- Maintain strong financial system controls to mitigate risks related to data integrity, security, and compliance.
- Plays an integral part in the planning, testing and implementation of software upgrades, including identifying new ad hoc packages that will benefit the business.
- In support of the DS application support team, helps maintains user support and system design documentation.
- Assesses financial systems training needs of hospital and National Support Office staff and investigates available options for delivery of training.

Health, Safety and Wellbeing

- All employees are responsible for complying with health and safety policies and procedures.
- You are responsible for your own health and safety while at work and ensuring that your actions or inactions do not put others at risk.
- Identify, report and self-manage hazards where appropriate.
- Ensure that you complete early and accurate reporting of incidents at work.
- Participate and co-operate for shared health and safety responsibilities.
- Actively participate where improvements to health and safety at SCHL can be made.

Commitment to the principles of Te Tiriti o Waitangi

- Demonstrate awareness and understanding of Te Tiriti o Waitangi obligations through manaakitanga (respect) and kawa whakaruruhou (cultural safety) as evidenced in interpersonal relationships.

Commitment to Diversity, Equity and Inclusion (DEI)

- Honour diversity by acknowledging and respecting others' spiritual beliefs, cultural practices and lifestyle choices as evidenced in interpersonal relationships.
- Seek opportunities to include diversity, equity and inclusion practices in everyday work.

Commitment to Environment, Social and Governance (ESG)

- Engage in sustainable practices whenever possible. Try to reduce the environmental impact of your work and take an active role to initiate change to meet Southern Cross' ESG (Environmental, Social and Governance) commitments.
- Actively engage to improve your knowledge regarding sustainable practices whenever possible.

Role Requirements

Experience and skills required:

- Minimum of 10 years practical experience in a financial accounting role in a medium to large sized business
- Strong expertise in financial systems management, particularly within healthcare
- Expertise in ERP systems, financial reporting software and data management tools.

Experience and skills desirable:

- Network business (i.e. multiple business units/subsidiaries)
- Experience in financial leadership within healthcare industry

Education and qualifications required:

- Accounting degree or equivalent

Education and qualifications desirable:

- Professional accreditation (CAANZ or equivalent)

Personal Attributes

Human Centred Leadership

- Empathy
- Adaptability
- Connection

Performance Coach

- Accountability
- Engagement
- Collaboration

Change Enabler

- Execution
- Energy
- Contribution