

POSITION DESCRIPTION



POSITION TITLE: Veterinarian

LOCATION: Wellington Centre

REPORTS TO: Head Veterinarian

DIRECT REPORTS: NA

PURPOSE: To provide a professional standard of animal care and veterinary treatment for animals in SPCA care.

KEY ACCOUNTABILITIES:	KEY RESPONSIBILITIES:
1. Veterinary Duties	<ul style="list-style-type: none">• Carries out veterinary duties as a part of the vet team. Ensuring all practices are carried out in line with the SPCA's professional standards• Ensure best practice standards for vet practices are achieved through SPCA• Animal health and hygiene practices are implemented• Implements standards for animal care and ensures these are consistently provided and reported on regularly• Contributes towards the development and implementation of policies and procedures to ensure effective infection control practices at SPCA• Participate in animal welfare initiatives promoted by the SPCA• Deliver a high professional standard of vet duties including operations, screening, clinics and consults• Making effective veterinary decisions regarding welfare of animals• Keep accurate, detailed and up to date medical notes for all animals assessed in line with SPCA procedure
2. Inspectorate Duties	<ul style="list-style-type: none">• Provide professional support as requested for the efficient and effective operation of animal welfare prosecutions by SPCA• Complete animal assessments and care as appropriate and in a timely manner for the purpose of prosecution under the animal welfare act• Complete vet reports in a timely, accurate and professional manner as requested• Attend court cases pertaining to the Animal Welfare Act 1999 to provide evidence as requested
3. Continuing Education	<ul style="list-style-type: none">• Develops and maintains professional vet skills and capabilities• Keeps abreast of the latest developments in Shelter Medicine• Participates in vet groups and other relevant professional bodies

	<ul style="list-style-type: none"> • Maintains registration with New Zealand Veterinary Council • Participates in professional development for self
4. Promotion of SPCA brand	<ul style="list-style-type: none"> • Educate and offer advice and literature to owners/carers of animals which seeks to improve or maintain welfare of animals and prevent and alleviate suffering • Present and promote the work of SPCA in all interactions with members of the public in order to improve the branch's profile and potential financial support
5. Actively contributes to Health & Safety	<ul style="list-style-type: none"> • Ensures compliance with the Health and Safety Act 2015 by: <ul style="list-style-type: none"> ▪ taking reasonable care of your own health and safety and ensure that you don't cause harm to others ▪ complying with all health and safety instructions, policies or procedures, including but not limited to; <ul style="list-style-type: none"> ○ reporting incidents and unsafe practices as soon as they occur ○ identifying risks, reporting them and taking appropriate action to mitigate them ○ knowledge, and compliance of, emergency procedures ○ completing mandatory training within the required timeframes
6. Volunteer/Student Support and Supervision	<ul style="list-style-type: none"> • Ensures safety, support and wellbeing of Volunteers working in your team • Ensures Volunteers' duties and tasks are carried out in a safe and appropriate manner • Ensures professionalism and respect in all interactions with SPCA Volunteers
7. Other Duties	<ul style="list-style-type: none"> • Assists in ensuring the SPCA facilities are kept in a clean, hygienic and tidy state • Duties and responsibilities described above should not be construed as a complete and exhaustive list as it is not intended to limit the scope or function of the position. Duties and responsibilities can be amended from time to time by the SPCA.

INTERNAL FUNCTIONAL RELATIONSHIPS:

- SPCA Veterinary Team
- SPCA Inspectors
- SPCA Animal Care team
- All other SPCA staff and management
- Volunteers

EXTERNAL FUNCTIONAL RELATIONSHIPS:

- Local Territory Authority animal control units
- Ministry for Primary Industries
- Animal Rescue Groups
- ARA staff and students
- Other veterinary clinics, including after-hours clinics

PERSON SPECIFICATION:

Qualifications, Skills, Knowledge and Experience

- Fully qualified Veterinarian with current professional registration
- Experience in clinical practice desirable
- Either be experienced, or have the intention to gain experience and become efficient in surgical procedures, both routine and non-routine
- Understanding of Shelter Medicine or the ability and drive to learn about it

Personal Attributes

- A commitment to high quality work and professionalism
- Highly organised with the ability to prioritise and meet expected deadlines
- Have a flexible approach to the hours of work, and be able to prioritise and effectively manage workloads
- Attention to detail
- Ability to manage confidential information with responsibility and integrity
- Ability to manage stress and handle emotional situations while retaining empathy
- Have the ability to work in a fast-paced environment and must have a love for working with both people and animals
- Able to make sound, informed decisions based on animal welfare
- Excellent written and oral communication skills
- Is professional and works collaboratively with all members of staff, including Volunteers

