

Lecturer - Health and Wellbeing

Kaupapa | Purpose

Scope: To deliver teaching in the Health and Wellbeing programmes, NZ certificate in Health and Wellbeing (Support Work Level 3 & Advanced Support Level 4)

Reports to: Assistant Head of School, Health and Sport Science

Team: School of Health and Sport Science, EIT | Te Pūkenga team

Location: Central Hawkes Bay Regional Learning Centre

Remuneration: \$60,000 - \$85,000

Date: January 2025

Ngā Hononga Mahi | Working relationships

Internal: Dean, Faculty of Education, Humanities and Health Science, Head of School and Assistant Head of School, Health and Sport Science, Programme Coordinator, Skills for Learning and Working (Supported Learners), Health and Wellbeing team, Faculty Administration Manager, Other Health and Sport Science Academic and Allied staff, NZ Certificate in Health and Wellbeing students, Faculty Academic Committee

External: Key stakeholders, District Health Board, residential care facilities and other community health organisations, secondary schools, WINZ, Career Force ITO, Other Tertiary Education Institutions, NZQA Advisory Groups

Resource delegations and responsibilities:

Financial: Not applicable

People: Not applicable

Ngā mahi | Do

Course Development

- Update and develop curriculum in line with Academic Committee requirements.
- Create and enhance course materials.
- Contribute to the development of new courses.

Student Learning

- Define and communicate learning objectives and outcomes, including language, literacy, and numeracy.
- Regularly review and update subject matter and teaching content.
- Facilitate diverse learning experiences, encouraging student responsibility.
- Provide practical learning experiences in classroom and placement settings.
- Maintain professional teaching standards and act as a role model.
- Understand and implement 21st-century learning strategies, including blended/flexible delivery and educational technologies.

Team Collaboration

- Collaborate with team members on curriculum development.
- Provide academic guidance and counselling to students, liaising with other tutors as needed.

Marketing

- Promote EIT | Te Pūkenga and the School of Health and Sport Science.
- Market the NZ Certificate in Health and Wellbeing programs.

Administration

- Participate in student selection for the NZ Certificate in Health and Wellbeing programs.
- Maintain student and course records in line with regulations and quality management systems.
- Advise the Programme Coordinator on resource requirements.
- Adhere to Institute administration policies and procedures.
- Attend and contribute to school, faculty, and staff meetings.

Assessment and Evaluation

- Develop and maintain student assessments.
- Ensure assessment reliability and validity through moderation activities.
- Participate in regional and national external moderation.

Personal and Professional Development

- Support the mission, goals, and philosophy of EIT | Te Pūkenga and the School of Health and Sport Science.
- Stay updated with relevant developments through ongoing education and research.

General

- Comply with EIT | Te Pūkenga policies and procedures.
- Contribute to a healthy workplace by implementing safe work practices and strategies to effectively manage personal wellbeing.
- Undertake additional responsibilities and tasks relevant to this position as requested by the position manager.

Demonstrate commitment to:

Te Tiriti o Waitangi. Through our developing understanding of our obligations and our connection with Te Tiriti o Waitangi as both individuals and as an organisation.

Ākonga at the Centre. Through prioritising the experience, wellbeing, and success of our ākonga in our decision-making process.

Equity. Through recognition, empowerment, and inclusion we can give greater acknowledgement of the unmet needs of Māori, Pacific and disabled ākonga and their whānau.

Vocational Education and Training Excellence. Through quality provision for all ākonga, meeting the regional needs of employers and communities.

Pūkenga | Have

Knowledge and Experience

- Essential: Recent and diverse experience in the health and disability sector.
- Preferred: Teaching experience in unit standards and at the tertiary level.
- Preferred: Experience with educational technologies (e.g., Moodle, Blackboard, Adobe Connect, MS Teams).
- Highly Desired: Knowledge of curriculum development in health and disability.
- Highly Desired: Experience in developing and delivering learning for various modes, including face-to-face and online.

Skills

- Essential: Extensive knowledge and practical skills in health and disability care.
- Essential: Strong oral, written, interpersonal, and leadership skills.
- Essential: Proven ability to plan and meet deadlines.
- Essential: Good organizational and administrative skills.
- Preferred: Understanding of various teaching techniques and ability to design curricula.
- Preferred: Ability to plan and coordinate academic activities with successful outcomes for students.

Special Aptitudes

- Ability to link theoretical and practical aspects of support work.
- Commitment to improving student learning skills.
- Network of contacts within the local industry and community.
- Ability to initiate new ideas based on identified needs.
- Commitment to health and safety procedures.
- Understanding and appreciation of cultural issues, with a commitment to a culturally sensitive environment.
- Ability to work effectively in a team.
- Ability to set and achieve personal goals.
- Flexibility to adapt to client needs (e.g., industry/students).
- Empathy with and appreciation of Māori language and culture.

Personal Attributes

- High degree of professional judgment and integrity.
- Friendly and approachable manner.
- Flexible and responsible.

Qualifications

- Essential: Relevant tertiary qualification in the health field.
- Preferred: Tertiary teaching qualification.

Use this section for non-leadership role

Authentic and Inclusive: Promote an environment of inclusion and authenticity, where all contributions are valued. Be courageous disrupt inequities for all, including Māori, Pacific and disabled peoples. Hold the conviction that meaningful partnerships with Māori/iwi will contribute to progress for all.

Connected: Integrate waiora-sustainable thinking into your everyday mahi, meeting the needs of the present, without compromising our ability to meet our needs for the future.

Collective: Maintain a focus on results and delivery to build a sustainable, world class, vocational education and training network. Lean into transformation, challenge the status quo and choose courage over comfort to create better results for EIT Te Pūkenga, employers, ākonga and their whānau.

Self-Awareness: Accept change with confidence, understanding how to create the conditions you and others need to thrive. Demonstrate humility, be reflective and self-aware, always seeking to grow personally.

Ako: Hold lifelong learning as vital in connection, hauora, and continuous improvement both personally and professionally. No matter your role, recognise your mahi contributes to making a positive difference for our ākonga and their whānau, and their ability to create thriving communities. Recognise Te Tiriti o Waitangi as a powerful mechanism for taking positive action in Aotearoa, and a pathway to achieve equity for all.

Mana tāngata: Contribute to a connected, creative, compassionate workplace, where teams are committed to growth, learning and achieving our shared purpose. Contribute to maintaining a safe environment for learning and development, in all you do, including Te Tiriti, equity, academic and professional excellence. Recognise kaimahi and whānau wellbeing are interconnected, when we support personal and professional growth we contribute to Te Oranga/participation in society.