

Laundry Worker



Role specification

Role Title

Laundry Worker

Business Unit

Enliven

Location

Enliven Homes

Reports to

Home Manager

Purpose of the role

The laundry team members assist in maintain a clean, warm, caring, and secure environment for residents and staff at our home. The Laundry Worker is responsible for processing residential and operation laundry at the Home.

Key Accountabilities

Quality

- Provides quality laundry service that meets the needs of our residents.
- Understands and carries out Enliven laundry service as written in the work schedule.
- Identifies and put aside for repair any linen or personal clothing that requires mending.
- Always maintain infection control standards. Outbreaks of infection are contained and eliminated.
- Understands and follow procedures of infection control as written in the inflection control policy.
- Assists new team members through their orientation program.

Supporting Residents Independence

- Is familiar with Eden philosophy and uses an Eden approach during all interaction with residents, families, and team members.
- Helps residents who are able, maintain their individuality by allowing and assisting them to help with laundry.

Professional Development

- Attends and participate in mandatory training sessions and participate in staff meetings.
- Performs any other general laundry duties as required by management.

Health, safety and wellbeing

- Support organisational health, safety and wellbeing initiatives
- Support a culture of wellbeing at PSC
- Role model good health and safety practice and behaviours
- Report all hazards, incidents, accidents and near misses
- Support managers and the organisation in remaining compliant to health and safety legislation

Core Competencies

Co-operation and Teamwork

- Develops a good working relationship with other team members. Has a friendly manner and good sense of humour.
- Works cooperatively.
- Shows flexibility.
- Is reliable and consistently performs tasks correctly.
- Are a good listener and answer's questions and concerns raised by others in a non-defensive way.

Commitment to Eden Philosophy

- Eden Principles and Domains of Wellbeing are included each year and undertaken in the mandatory training cycle for all staff.
- Support the creation of a Human Habitat where life revolves around close and continuing contact with plants, animals, and people of all ages.
- Support residents to maintain loving companionship.
- Support residents to give as well as receive care.
- Support and encourage residents to maintain rituals and activities which are important to them as individuals and to find meaningful activities to undertake.

Communication

- Has a warm, welcoming communication style – voice tone and approach is pleasant, positive and encouraging
- Demonstrates thoughtfulness, courtesy, openness and respect for colleagues and the clients of the organization.
- Shows respect for others, demonstrates empathy.
- Adapts their approach to fit the situation they are in or the person they are with
- Displays empathy and understanding consistent with the mission and values of the organisation.

Taking Responsibility

- Is reliable - does what one says one will.
- Consistently performs tasks correctly - following set procedures and protocols.



- Perseveres with tasks and achieves objectives despite obstacles.
- Adjusts work style and approach to fit in with requirements.
- Is results focused and committed to making a difference.
- Is flexible in thinking and open to changes affecting role and conditions.
- Takes responsibility for own personal wellbeing and identifies where that might compromise the organization.
- Establishes procedures to monitor the results of delegated responsibility whilst still providing a sense of ownership.

Quality and Innovation

- Provides quality service, looks for ways to improve work processes and shows commitment to continuous learning and performance development.
- Plans and organises work completing tasks in a timely manner. Consistently performs tasks correctly.

Person Specification

Qualifications

- A laundry qualification or the willingness to work towards a laundry qualification.

Experience

- Experience in working in a commercial laundry is an advantage.
- Experience working with the elderly is preferred.

Te Tiriti o Waitangi

Presbyterian Support Central honours te Tiriti o Waitangi, accords value to te ao Māori (the Māori world), supports kaitiakitanga (guardianship) and is responsive to the needs of Māori.

All staff are encouraged to celebrate cultural diversity in the workplace. This is about respect, engagement, and honouring all people while at the same time acknowledging the unique role of Māori as Tangata Whenua.

