

# Counsellor

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## Kaupapa | Purpose

**Scope:** To provide counselling services to ākonga and kaimahi at EIT.

**Reports to:** Sonya Aifai, Manager, Learner Support Services - Pouārahi Ākonga

**Team:** Student Support Services

**Location:** Health Centre, Taradale Campus.

**Remuneration:** \$ Grade 7 - Merit Salary \$85,000 gross FTE per annum - pro-rated to 0.6 FTE.

**Date:** 28/11/25

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## Ngā Hononga Mahi | Working relationships

**Internal:** Wellbeing advisor, Wellbeing Advisory group

**External:** Vitae, Te Kupenga Hauora

**Resource delegations and responsibilities:** Nil

**Financial:** Nil

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## Ngā mahi | Do

- Provide individual counselling sessions for students and staff experiencing personal or mental health challenges.
- Offer crisis intervention for students and staff in urgent or high-risk situations.
- Support mental health and wellbeing initiatives across campus.
- Support and give guidance to the members of the Wellbeing Advisory Group.
- Facilitate group therapy or workshops on topics like stress management, resilience, and coping strategies if appropriate.
- Develop and maintain referral networks with external mental health providers and community services.
- Collaborate with Student Support Services to ensure holistic care for students.
- Maintain confidentiality and ethical standards in all counselling practices.
- Assist with academic accommodations for students with mental health challenges.
- Contribute to staff training on mental health awareness and student wellbeing.
- Document and report counselling activities in line with institutional policies.

## General

- Comply with EIT policies and procedures.
- Contribute to a healthy workplace by implementing safe work practices and strategies to effectively manage personal wellbeing.
- Undertake additional responsibilities and tasks relevant to this position as requested by the position manager.

## Demonstrate commitment to:

**Te Tiriti o Waitangi.** Through our developing understanding of our obligations and our connection with Te Tiriti o Waitangi as both individuals and as an organization.

**Ākonga at the Centre.** Through prioritizing the experience, wellbeing, and success of our ākonga in our decision-making process.

**Equity.** Through recognition, empowerment, and inclusion we can give greater acknowledgement of the unmet needs of Māori, Pacific and disabled ākonga and their whānau.

**Vocational Education and Training Excellence.** Through quality provision for all ākonga, meeting the regional needs of employers and communities.

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## Pūkenga | Have

- «Bullet point of key experience, skills &»

## Waiaro | Be

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**Authentic and Inclusive:** Promote an environment of inclusion and authenticity, where all contributions are valued. Be courageous disrupt inequities for all, including Māori, Pacific and disabled peoples. Hold the conviction that meaningful partnerships with Māori/iwi will contribute to progress for all.

**Connected:** Integrate waiaro-sustainable thinking into your everyday mahi, meeting the needs of the present, without compromising our ability to meet our needs for the future.

**Collective:** Maintain a focus on results and delivery to build a sustainable, world class, vocational education and training network. Lean into transformation, challenge the status quo and choose courage over comfort to create better results for EIT Te Pūkenga, employers, ākonga and their whānau.

**Self-Awareness:** Accept change with confidence, understanding how to create the conditions you and others need to thrive. Demonstrate humility, be reflective and self-aware, always seeking to grow personally.

**Ako:** Hold lifelong learning as vital in connection, hauora, and continuous improvement both personally and professionally. No matter your role, recognise your mahi contributes to making a positive difference for our ākonga and their whānau, and their ability to create thriving communities. Recognise Te Tiriti o Waitangi as a powerful mechanism for taking positive action in Aotearoa, and a pathway to achieve equity for all.

**Mana tāngata:** Contribute to a connected, creative, compassionate workplace, where teams are committed to growth, learning and achieving our shared purpose. Contribute to maintaining a safe environment for learning and development, in all you do, including Te Tiriti, equity, academic and professional excellence. Recognise kaimahi and whānau wellbeing are interconnected, when we support personal and professional growth we contribute to Te Oranga/participation in society.