

**JOB DESCRIPTION:** Chef de Partie

**REPORTING TO:** Head Chef/Sous Chef  
General Manager  
Multi Venue Manager



**POSITION/SECTION:** Chef de Partie

**Duties & Responsibilities:**

- Preparation and service of food items on the menu to company standards
- Quality control of all section items whilst on shift, during preparation and service
- Responsible for completion of prep list on shift
- Responsible for Health & Safety compliance on shifts
- Work with Chef in Charge of shift to complete & tick off Food Safe Pro program duties on your shift
- Responsible for completing cleaning checklist on shift
- Responsible for maintaining all equipment and informing GM if broken/damaged
- Receiving stock and stock control of inward goods for the kitchen on shift
- Responsible for maintaining portion sizing and low food cost throughout kitchen while on shift.
- Communication with Chef in Charge of shift regarding any issues arising to do with your section, the menu, team, and kitchen operations
- Follow instructions from Chef in Charge of shift
- Ability to ask questions of Chef in Charge if unsure of a task or how to use equipment
- Speak to other team members with respect
- Ability to work closely with all team to ensure kitchen operating smoothly at all times
- Uphold company policy
- Follow all recipes and techniques
- Maintain skill level and upskill on and ongoing basis
- Any other duties as requested by the SC, HC, GM & MVM

**Preferred Competencies & Qualifications:**

- Education: NZ Level 5 Cookery Diploma **or** Overseas equivalent **or** 3 years of relevant experience
- First Aid qualifications
- Ability to follow instructions
- Ability to communicate instructions
- Professional, reliable, punctual, honest team player

**Core values:**

- **Innovation** – we look for new ways of doing things better every time
- **Excellence/Quality** – We never settle for averageness. We will never give our customers a bad experience
- **Fun** – We are bright, cheerful, and vibrant with a glass half full approach to life. We like to have a laugh and we don't take ourselves too seriously
- **Community** – We are Waikato proud and we love to partner with those in our community who share common values
- **Passion** – We love food and we quest to find better food moments. We have an opinion on things and we aren't afraid to share it
- **Simplicity** – We don't complicate things. We are what we say we are.