

Academic Liaison Nurse – Surgical Dedicated Education Unit (DEU)

Function:	School of Nursing
Reports to:	Practicum Manager/Assistant Head of School/Head of School
Location:	Hawke's Bay
Arrangement:	0.8 Fixed Term until December 2026
Date:	April 2026

Pūtake | Purpose

To teach, supervise, support, and assess nursing students in the practicum setting within one of the dedicated education units at Health New Zealand | Te Whatu Ora Hawke's Bay.

Ngā Whanaungatanga | Working Relationships

Internal:	Assistant/Head of School, Executive Dean, Faculty of Humanities and Health Science, Programme Coordinators, Clinical Arts, and Technology Centre Coordinator, EIT Academic and Allied kaimahi/staff, faculty and organisational administration managers, academic committees, School of Nursing Advisory Committee, other EIT kaimahi
External:	Postgraduate Nursing ākonga/learners, registered nurses, nurse managers, and other stakeholders involved in ākonga/student learning, Nursing Education Advisory Committee, unit managers of health care agencies, team leaders of health care agencies, managers and staff in health and education related agencies.

Mana Whakahaere | Resource Delegations

Financial:	Not applicable.
People:	Not applicable.

Kawenga Mahi | Accountabilities

Ākonga/Student Learning

- Liaise with Unit Managers, Team Leaders, Registered Nurses, and Health Professionals as appropriate in arranging appropriate student learning experiences in Health New Zealand | Te Whatu Ora Hawke's Bay
- Liaise with Practicum Manager regarding student placements as appropriate
- Liaise with Course Co-ordinators regarding clinical teaching plans and goals
- Work with students to assist them to develop and achieve practicum learning objectives appropriate to their level of study.
- Regularly review and revise subject matter, teaching content, and process relative to the changing environments.

- Effectively facilitate the learning process through a wide variety of experiences and activities by encouraging students to participate in and accept responsibility for their own learning.
- Provide relevant practical learning experiences
- Maintain professional standards of practice and act as a role model.
- Facilitate learning support and liaise with the range of student support services as required.
- Assist with orientation of new staff as applicable.

Assessment and Evaluation

- Undertake effective, valid, and reliable evaluation of students.
- Develop appropriate assessment items and participate in pre-, intra-, and post- moderation activities.
- Maintain ākonga/learner records as per regulations including relevant online recording and administration systems, e.g. aPlus, student assessment recording system and Quality Management System requirements.
- Maintain ākonga/learner evaluation procedures in line with academic regulations.
- Maintain all course records, including lesson plans, evaluation tools, and moderation tools.
- Liaise with appropriate Programme Coordinators regarding other teaching resource requirements.
- Complete Library Resource Applications to help ensure current and relevant resources are available to support teaching areas.

Professional / Personal Development

- Keep up to date with relevant social, professional, technical developments relevant to teaching topics through community and/ or industry contact, reading and where possible attend appropriate courses.
- Negotiate own training and development plan with Practicum Manager arising out of formative appraisal process.

Teamwork

- Work respectfully and collegially with teams.
- Meet regularly with Practicum Manager.
- Attend faculty, section, and relevant advisory committee meetings.
- Develop and maintain professional networks.
- Assist with orientation of new staff as applicable.
- Ensure effective communication with other sections, faculties and support staff and attend Institute meetings as appropriate.

General Responsibilities:

- Comply with EIT policies and procedures.
- Contribute to a healthy workplace by implementing safe work practices and strategies to effectively manage personal wellbeing.
- Undertake additional responsibilities and tasks relevant to this position as requested by the manager.

Demonstrate commitment to:

Te Tiriti o Waitangi: Through our developing understanding of our obligations and our connection with Te Tiriti o Waitangi as both individuals and as an organisation.

Ākonga at the Centre: Through prioritising the experience, wellbeing, and success of our ākonga in our decision-making process.

Equity: Through recognition, empowerment, and inclusion we can give greater acknowledgement of the unmet needs of Māori, Pacific and disabled ākonga and their whānau.

Vocational Education and Training Excellence: Through quality provision for all ākonga, meeting the regional needs of employers and communities.

Pūkenga, Wheako, Mōhiotanga, Tohu Mātauranga | Skills, Experience, Knowledge and Qualifications

Qualifications

- Professional qualification as a New Zealand Registered Comprehensive, General or General and Obstetric Nursing, **required**.
- Bachelor's Degree with a nursing focus, **highly desired**.
- Teaching Diploma or Certificate, **desired**.
- Post Graduate Diploma, **desired**.
- Master of Nursing or equivalent, **desired**

Knowledge and Experience

- Minimum three years nursing practice in New Zealand, and current NCNZ annual practicing certificate, **required**.
- Wide range and up-to-date nursing practice experiences, **required**.
- An understanding of Te Kawa Whakaruruhau principles of cultural safety, and a commitment to the development of a culturally sensitive working and learning environment, **required**.
- Tertiary teaching experience in nursing, **highly desired**.
- Proven negotiation, public relations, and conflict resolution skills, **desired**.
- Sound knowledge, and application, of Te Tiriti o Waitangi in teaching, **desired**.

Special Aptitudes

- Commitment to the provision of high-quality programmes and service.
- Appreciation of current issues and directions in nursing practice in Aotearoa New Zealand.
- Ability and commitment to foster collaborative relationships in nursing education and practice.

Ngā Uara o Te Aho a Māui | Values of EIT

Herea te momoho | Inspire success:

- Support continuous learning and improvement through collaboration.
- Encourage innovation and challenge existing ways of working to achieve better outcomes.
- Recognise and celebrate the achievements of ākonga, kaimahi, and whānau.

Herea te tangata | Nurture whanaungatanga:

- Build and maintain genuine relationships through manaakitanga, care, respect, and generosity.
- Honour wairuatanga by recognising and respecting diverse identities, perspectives, and needs.
- Work collaboratively in service of ākonga and communities, demonstrating kotahitanga to achieve shared goals and outcomes.

Herea te mana | Act with integrity:

- Act with honesty and integrity, doing what is tika and pono, even when it is not easy.
- Uphold the mana of others through respectful, trustworthy, and principled interactions.

Herea te pono | Be committed:

- Make sustained contributions toward shared goals and outcomes, aligned to a collective kaupapa.
- Take accountability for actions, impact, successes, and challenges.
- Maintain personal wellbeing and support the oranga of others to remain resilient in times of change.

Document information – Office use only	
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