

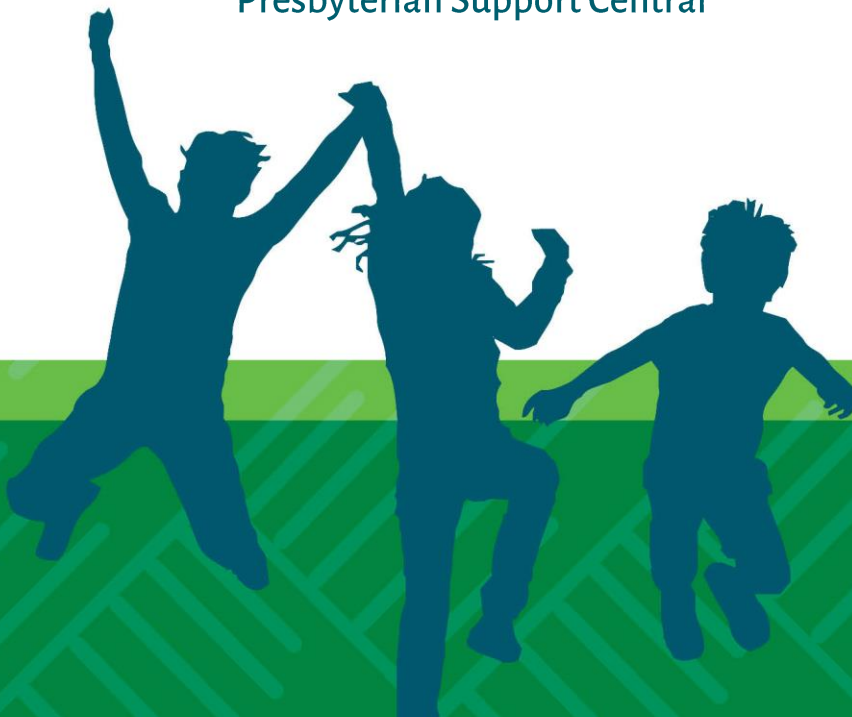


Safe children. Strong families. Connected communities.
Haumaru. Mārohirohi. Herenga.



Social Worker Family Works

Presbyterian Support Central



Presbyterian Support
Central

Role specification

Role Title

Social Worker – Category 1

Business Unit

PSC - Family Works

Location

Family Works Office and client bases in the Community, as required

Reports to

Family Works Team Manager/Team Leader, as per site structure

Direct Reports

Nil

Purpose of the role

To provide social work and education services to children, young people, families, individuals and identified groups in accordance with internal and external contract requirements and the needs of communities in the region.

Organisational overview

Family Works is a family-focused social service agency supporting children, young people, families and communities to thrive and reach their full potential. We help families and whānau through challenging and confusing times to make positive lasting change. Family Works has a long history of supporting people from all walks of life. We've helped many children and families who have experienced trauma, family violence, separation, poverty, stress and anxiety, to have a safer and brighter future.

Our approach is flexible, responsive and non-judgemental and engages the whole whānau with services for both individuals and the family unit. Family Works services include social work and advocacy, counselling and therapy, family violence prevention and safety, mediation and dispute resolution, youth mentoring as well as parenting education and support.

Family Works along with Enliven, our aged care services, are part of the not-for-profit organisation Presbyterian Support Central (PSC). PSC is a charity incorporated under the Charitable Trusts Act 1957. While we operate as a separate entity to the Presbyterian Church, our name is a celebration of our beginnings, our heritage and the values we share.



Key Accountabilities

Provision of social work services

- Provides social work and related services for individual adults, couples, children, young people, families/whanau and groups.
- Services are delivered in an ethical, clinically appropriate, accountable and safe way and in accordance with the Mission, Values, Codes, Policies and Procedures of
- Presbyterian Support Central and the best practice guidelines and ethical codes of their professional body.
- An assessment of all referrals is completed, and a written client/worker contract is negotiated.
- All contract requirements and fee for service expectations are met or exceeded.
- All Social Service Accreditation are complied with.
- Delivery of social work and education services meets clients' needs.
- Pre-agreed service delivery hours are met.
- Problem-solving/solution-focussed processes are utilised in delivering services to clients.
- Accurate and up-to-date client case notes are kept and analysed.
- Accurate client statistics are recorded and submitted as required.
- Evidence of support of the development and implementation of current and new services and programmes.
- Evidence of participation in quality assurance audits relevant to own areas of work.

Community liaison

- Relationships with key stakeholders that include government, local authorities, schools, Parishes, Presbyteries and community agencies are developed and maintained.
- Family Work's programmes and services are actively promoted to local service providers and referrers.

Working in Schools

- Where the role includes school-based activity, in addition to the above:
 - Work directly with children, young people and their whānau in a collaborative therapeutic relationship to achieve goals.
 - Establish positive working relationships with school staff and other professionals from the wider community.

Professional development

- Identifies own ongoing professional development needs in conjunction with their manager and
- ensures maintenance of own professional standards.



- Works under supervision of an approved supervisor.
- Identifies and attends relevant professional events.
- Meets the requirements of Social Work Registration.

Other Duties

- Undertakes other duties as requested by and mutually agreed with management to meet business needs of the Family Works Centre and/or strategic business unit.

Health, safety and wellbeing

- Support organisational health, safety and wellbeing initiatives
- Supports a culture of wellbeing at PSC
- Role model good health and safety practice and behaviours
- Report all hazards, incidents, accidents and near misses
- Supports managers and the organisation in remaining compliant to health and safety legislation

Core Competencies

- Operates with Client Focus.
- Communicates effectively with key stakeholders.
- Creates and maintains appropriate interpersonal relationships.
- Takes responsibility for outcomes and working within appropriate protocols.
- Quality focus and ability to work flexibility and seek continuous service improvements.

Person Specification

Professional Qualifications/Accreditations/Registrations

- Registerable degree level social work qualification.
- Relevant NZ Professional Registration or eligibility for registration
- Current full driver's full license.

Knowledge and experience

- Knowledge of family structures and dynamics with specific knowledge of the dynamics of family violence.
- Knowledge of human development and child and adolescent development.
- Knowledge of systemic family work.
- Experience in working with children and adolescents.
- Experience in group work.
- Experience in life skills and preventative education programmes.
- Experience in networking and establishing working relationships with other organisations.



- Knowledge of the practice and procedures relating to child abuse/neglect/attachment issues.
- Knowledge and awareness relating to protecting the safety and rights of children (including identifying and responding to issues of abuse and neglect).
- Can demonstrate an understanding of Tikanga Maori and the principles of Te Tiriti o Waitangi.
- Local knowledge of services and resources available within the community.
- Strong notetaking and report-writing skills.
- Social work intervention and all other appropriate client advocacy work.

Other

- Ability to undergo satisfactory NZ Police Vetting, including Vulnerable Children Vetting (VCA)
- Understanding of Privacy legislation in relation to the protection of vulnerable people
- Meet the definitions of Category 1 Registered Social Worker, under Social Worker Pay Equity legislation.

Te Tiriti o Waitangi

Presbyterian Support Central honours te Tiriti o Waitangi, accords value to te ao Māori (the Māori world), supports kaitiakitanga (guardianship) and is responsive to the needs of Māori.

All staff are encouraged to celebrate cultural diversity in the workplace. This is about respect, engagement, and honouring all people while at the same time acknowledging the unique role of Māori as Tangata Whenua.

Acceptance

I have read this job description and accept it.

Employee's Name: Date:

Signed:

