

## Position Description

<b>Position Title:</b>	<b>Anaesthetic Technician</b>	<b>Function/Division</b>	Theatre	<b>Date:</b>	June 2020
<b>Reports To:</b>	Theatre Manager	<b>Section 2. Position Dimensions</b>			
<b>Primary Function</b> (Why this role exists):	<ul style="list-style-type: none"> <li>To provide a high standard of clinical assistance to the Anaesthetists and deliver safe, appropriate, quality patient/family centred care.</li> </ul>	<b>Key Relationships - Internal</b>		<b>Key Relationships - External</b>	
		<ul style="list-style-type: none"> <li>Senior Management</li> </ul>		<ul style="list-style-type: none"> <li>Medical Specialists</li> </ul>	
		<ul style="list-style-type: none"> <li>All hospital staff</li> </ul>		<ul style="list-style-type: none"> <li>Patients and families</li> </ul>	
		<ul style="list-style-type: none"> <li>Anaesthetists</li> </ul>			
<b>Section 1. Decision Rights</b>		<b>Capability Level</b>	This role operates at: <b>Leading Self</b> Leading Others Leading Leaders Leading the Organisation		
<b>Owns</b>	<ul style="list-style-type: none"> <li>Clinical care within limits of practice</li> <li>Patient management as documented in the Anaesthetic Technicians protocols/guidelines</li> </ul>				
<b>Key Collaborations and Networks</b>	<ul style="list-style-type: none"> <li>Therapeutic relationships with patients are appropriate and support quality outcomes</li> <li>Communicates effectively with patients and their families</li> <li>Relationships with colleagues and Medical Specialists are maintained to ensure positive interaction and a collaborative team environment</li> </ul>	<b>Position Impact</b>	Number of direct reports:		
			Number of indirect reports:		
			Annual \$ Value of Sales/Revenue		
			Annual \$ Value of CAPEX/ OPEX or ASSETS		
			Other Key dimensions		
<b>Section 3. Health, Safety and Wellbeing</b>					



- All employees are responsible for complying with health and safety policies and procedures
- You are responsible for your own health and safety while at work and ensuring that your actions or inactions do not put others at risk
- You will identify, report and self-manage hazards where appropriate
- Ensure that you complete early and accurate reporting of incidents at work. Have a knowledge and understanding of health and safety legislation, policies, standards and procedures

#### Section 4. Areas of Accountability:

Area of Accountability	Key Responsibilities
<b>Capability</b>	<ul style="list-style-type: none"> <li>• At all times utilises technical and clinical judgment to assess peri-operative requirements and provide patient care and assistance during all aspects of anaesthetic administration and during anaesthetic related procedures</li> <li>• Promotes a culturally sensitive environment that enables patient safety, independence, quality of life and health</li> <li>• Assists with other activities of a clinical or business nature that includes performing delegated tasks, being a team member in work activities and/or project management and action plans</li> </ul>
<b>Relationship Management</b>	<ul style="list-style-type: none"> <li>• Relationships with patients is appropriate and therapeutic to achieve agreed outcomes</li> <li>• Communicates effectively with patients and their families</li> <li>• Relationships with Medical Specialists and colleagues are nurtured and maintained to ensure positive interaction in regard to patient management</li> </ul>
<b>Safety Quality &amp; Risk Management</b>	<ul style="list-style-type: none"> <li>• Ensures compliance with all legislation relating to anaesthetic practice and works within the Southern Cross Healthcare Policies, Guidelines and Clinical Standards of Practice.</li> <li>• Action taken improves quality of care and practice (best practice, audit, corrective action) improves the standards of anaesthetic practice.</li> </ul>
<b>Professional Development</b>	<ul style="list-style-type: none"> <li>• Actively plans and participates in the maintenance of own personal and professional development</li> <li>• Participates in SXH PDRP</li> <li>• Individual responsibilities, actions and contributions are aligned with our values and enhance the success of the department, service, team and overall organisation</li> </ul>

#### Section 5. Education, Knowledge and Skill Requirements:



Experience required	Formal education & training
<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Previous Anaesthetic Technician experience in a health care facility</li> <li>• Proven ability of being able to work co-operatively within in a multi-disciplinary team</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Private health experience</li> <li>• Recent relevant experience</li> </ul>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Qualified Anaesthetic Technician</li> <li>• Registration with Medical Sciences Council of NZ as a certified Anaesthetic Technician</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Evidence of on-going clinical and professional development</li> </ul>
<p><b>Section 6. Personal requirements to meet position objectives:</b></p>	
<ul style="list-style-type: none"> <li>• Establish credibility</li> <li>• Adaptive, supportive and flexible</li> <li>• Be self-aware</li> </ul>	<ul style="list-style-type: none"> <li>• Interpersonally savvy</li> <li>• Do whatever it takes</li> <li>• Results driven</li> </ul>
<p><b>Section 7. Key leadership Behaviours: Leading Self</b></p>	
<ul style="list-style-type: none"> <li>• Establish credibility</li> <li>• Deliver results</li> <li>• Do whatever it takes</li> </ul>	<ul style="list-style-type: none"> <li>• Interpersonal savvy</li> <li>• Embrace flexibility</li> <li>• Be self-aware</li> </ul>

