



We're Skyliners
Inspired by every smile.

Position Description

Company	Skyline Rotorua	Date	November 2025
Title	Luge Cart Maintainer / General Grounds Maintenance	Reports to	Senior Luge Cart Maintainer, Senior Grounds Maintenance and Chief Engineer
Team	Engineering & Maintenance	Location	Rotorua

Our Purpose

Skyline's purpose is to share real fun with the world. Gravity is our superpower. But not our only power...

This dual role combines Grounds and Luge Cart Maintenance responsibilities to support the smooth operation and presentation of Skyline Rotorua. The role ensures the site is kept in excellent condition and all luge carts are assembled, inspected, and repaired in accordance with established maintenance and safety standards.

Our Strategic Goals

DELIVER:

Target ROI from all SEL Business units

INVEST:

In high potential businesses in outstanding locations

OPERATE:

An efficient, agile and sustainable business

EMPOWER:

Empower our people to deliver real fun

Our Values and Culture

Skyline Rotorua is a leader in the New Zealand travel and tourism sector. We are successful because of the commitment of our staff towards our company's purpose; to share real fun with the world. We have three values that sum up how we communicate, behave, and work together to achieve our goals. We're Skyliners. We're brave, we care, and we do everything we can to deliver real fun and make people smile.



skyline.co.nz

Key Relationships

Internal	• All Staff • Operational Leaders • Engineering & Maintenance Team	External	• Suppliers • Contractors • Training Providers
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Key Accountabilities and Tasks

	Description	Weighting
Operational Performance Excellence	This dual position encompasses both Luge Cart Maintenance and General Grounds Maintenance responsibilities, with duties performed across either area as operational needs require. Luge Cart Maintenance duties include: • Carrying out routine and preventative maintenance on luge carts, lifts, conveyors, and associated equipment. • Completing all maintenance documentation and reports accurately and in line with maintenance schedules. • Monitoring and maintaining adequate stock levels of spare cart parts and materials. • Assisting with general labouring duties including cleaning, rubbish collection and painting. • Assisting with mechanical maintenance on Gondola and Luge lifts. • Participating in team meetings as required. • Advising Senior Team Members or the Chief Engineer of outstanding maintenance issues as required. General Grounds Maintenance duties include: • Assisting the Grounds team in maintaining the Skyline grounds ensuring that they are maintained to an acceptably high standard. • Maintaining the Luge Tracks and Trackside areas to ensure visibility and safety for riders. • Undertaking all general groundskeeping duties including gardening, rubbish collection, painting, and cleaning. • Assisting with the removal of gorse and upkeep of garden and property areas.	80%



Quality & Guest Service	- Assisting with Capex Projects by providing labour assistance to contractors assigned to complete the project - Participating in team meetings as required. - Advising Senior Team Members or the Chief Engineer of outstanding maintenance issues as required.	
	- Ensure all maintenance, grounds and repair work meets Skyline's quality and safety standards. - Assist frontline teams with operational issues promptly to minimise guest disruption. - Respond to guest queries in a professional and helpful manner. - Maintain a clean, safe, and visually appealing environment across the Luge and wider Skyline site.	10%
	Ensure any actions, projects or proposals consider and proactively support the priorities of the Skyline Sustainability Framework:  People Caring for our people, our communities and our customers  Place A light footprint on the land, guardians of our places  Prosperity A value-driven responsible business - Ensure recycling and waste management practices are carried out where possible. - Maintain your work area to an environmentally acceptable standard. - Make suggestions for environmentally sustainable improvements.	5%
	Ensure a personal and organisational commitment to, and delivery against, health and safety (Safe Place, Safe People, Safe Practices) and sustainability objectives. - Take responsibility for meeting Skyline's obligations in workplace health and safety by making sure own actions keep yourself and others safe - Conduct your work in a safe and reliable manner, adhering to Skyline's H&S procedures - Champion and advocate H&S where appropriate in your everyday interactions Undertake H&S administrative processes as required.	5%



Person Specification / Key Attributes

Essential

- Strong focus on Health & Safety with commitment to safe work practices.
- Good physical fitness and ability to perform manual labour in outdoor conditions.
- Reliable, self-motivated, and able to work effectively both independently and as part of a team.
- Experience using hand tools and small machinery safely and effectively.
- Strong communication and problem-solving skills.

Desirable

- Proven experience in a maintenance, mechanical, or groundskeeping role.
- Basic mechanical knowledge and practical repair skills.
- Current First Aid Certificate
- Full NZ Drivers License
- Knowledge and understanding of general gardening, landscaping, and tree maintenance practices.

Change of Position Description

From time to time, it may be necessary to consider changes in the position description in response to the changing nature of our work environment. This position description may be reviewed and amended from time to time during your employment after consultation with you.

Employee Name:

Employee
Signature:

Date:

