

The Wintec Team

Ngā Whakatakanga o Wintec

You and the Wintec Team

You'll be part of the team at Wintec, which aims to strengthen the community on many levels (ki te whakakaha i te iwi hāpori mā te ara matauranga, rangahau arā umanga whanaketanga). Your qualifications and industry experience will help us provide the best education, modern facilities and the latest technology to ākonga | learners locally, nationally and worldwide.

Connected to the World

You'll also help Wintec stay connected to business and the community so our ākonga | learners can gain on-the-job experience and graduate work ready. We'll support you to enhance your own qualifications and experience, extend your skill sets and expand your industry and educational connections locally and globally.

Working at Wintec

If you enjoy the challenge of new ideas, the satisfaction of a job well done and the success that comes with great teamwork, you'll love working at Wintec.

Role Purpose

Whāinga Turanga

1. Provide capability development to support staff in the transformation of teaching and learning in alignment with Wintec's strategic goals.
2. Contribute to and support the development of Faculty specific culture/capability change strategies, providing guidance on ako teaching and learning practice, and solutions.
3. Contribute to cross-functional workgroups providing capability development expertise for new or renewed programmes ensuring alignment with Ako: Teaching and Learning Directions.

Employment Details

Te Anga o te Mahi

Location The appointee will be based at Hamilton City campus, but may be required to work at other sites.

Reports to Faculty

Remuneration \$83,000 to \$108,900 per annum
(An indication ONLY)

Band Band 6

Direct reports Nil

Financial authority Nil

Functional relationships Team Managers/Team Leaders/Coordinators

Internal

Centre / Group Directors

Directors

Department Managers

Executive Dean of Faculty

Academic Staff

Administration Staff

Advisors / Consultants

External

Government agencies (as appropriate)

ITPs / ITOs / WDCs (as appropriate)

Accountable for

Te Kawenga mō

Grow others to apply principles, approaches and frameworks of Ako: Teaching and Learning Directions

Successful when

Angitu ina

Offers support, guidance, and facilitation of research-based, effective adult teaching and learning practice; aligned to ākongā achievement and professional practice goals;

Contributes to the establishment of School's or Centre's capability development plan by identifying feedback and / or data-informed professional development needs;

Supports the development of programmes, courses and curricula;

Works with academic staff to support facilitation of authentic, ākongā-centred experiences by challenging and improving teaching practice and the use of appropriate andragogy, learning environments, planning and assessment;

Works with teams on academic quality and authentic assessment practice aligned to organisational strategies;

Provides capability development support and coaching for team leaders responsible for the development of programmes and staff;

Contributes to the development of targeted, interactive resources, exemplars and solutions that reflect adult teaching and learning principles, approaches, frameworks and related pedagogies;

Plans and facilitates contextualised capability development opportunities for staff;



Leading change
SHAPING FUTURES

Personal professional development	<p>Seeks out opportunities for continuous improvement across teaching and learning practice and ākonga achievement;</p> <p>Embeds and models the principles of Wintec’s Whakatupu Kaiako Whakatupu Tāngata Cultural Capability Framework, and The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021;</p> <p>Maintains currency in teaching methodologies, approaches and technologies through engagement with relevant industry, community, employers, and / or field of practice;</p> <p>Contributes to Wintec’s reputation nationally and internationally.</p>
Health and safety management accountabilities are understood and applied. Individual and staff H&S outcome and objectives are reviewed at least annually.	<p>Significant hazards in the area of responsibility are identified, documented and reviewed annually or as new hazards emerge;</p> <p>Significant hazards are eliminated, isolated and/or risk minimised;</p> <p>Staff in the area of responsibility are involved in the hazard management process;</p> <p>Relevant H&S training is identified and completed for key staff and those with specific job/training requirements;</p> <p>Work accidents and incidents are reported as soon as possible after occurrence; investigation reports are completed, and recommendations considered.</p>
Wintec culture	<p>Demonstrates an understanding of and commitment to Wintec’s mission, strategies, priorities and values in all activities;</p> <p>Follows all Wintec policies and procedures and legislative obligations;</p> <p>Demonstrates an understanding and commitment to the principles of the Te Tiriti o Waitangi Treaty of Waitangi and Equal Employment Opportunities (EEO);</p> <p>Promotes equity and diversity in the workplace; builds mutual trust; and treats staff equitably, transparently, fairly and in a culturally responsive manner;</p> <p>Undertakes continuous improvement and development of systems, procedures and service to ensure Wintec maintains and develops its position as a leading provider of vocational education and training.</p>
Other duties	<p>Performs other duties as may be reasonably required from time to time.</p>

Competency Specification

Pūkenga Tautuhi

Education New Zealand Certificate in Adult and Tertiary Teaching (Level 5) or equivalent;
Degree level qualification in relevant field of study.

Experience Has significant and recent experience in:

- working within the education sector;
- coaching academic staff from a range of contexts for improved practice and ākongā outcomes;
- developing capability through a culturally responsive approach;
- developing programmes of learning;
- assessment and moderation best practices;
- application of reflective practice;
- learning technologies e.g. Moodle and Teams;
- working collaboratively with colleagues to resolve issues and meet agreed outcomes.

Typical knowledge, skills and attributes

- interpersonal and relationship skills;
- organisational skills;
- initiative;
- ability to question the status quo;
- problem solving skills, including innovative solutions;
- adaptability and flexibility.

Our Values

Ngā Uaratanga

Working Together <i>Mahi tahi</i>	We work collaboratively within and outside our organisation. We form partnerships, openly communicate, share expertise and try new things.
Challenge and Innovation <i>Whakaaro whānui</i>	We are leaders, so we challenge ourselves and others to look for ways to do things better and to embrace innovation and achievement.
Customer Focus <i>Manaaki tangata</i>	Students, employers and colleagues in the organisation are all our customers. We drive our organisation from their needs, and act with purpose, creativity and energy to exceed their expectations.
Valuing People <i>Whakamana i te tangata</i>	We treat everyone with courtesy and respect, without prejudice and valuing different perspectives. We involve and listen to others, and recognise them for their contribution; always acting with integrity.
Taking Ownership <i>Kia tika</i>	We are all responsible for the overall success of our organisation, and are accountable for our actions and results. We make quality decisions based on sound information and we learn from our mistakes in a 'no blame' culture.
Improvement and Opportunity <i>Kia tupu, kia hua</i>	We are committed to setting high standards and continually improving what we do. We are passionate about extending opportunities to students, employers and the wider community.