



TOGETHER
BETTER
BEST



WineWorks Ltd

Position Description Engineer DS

Location	Hawkes Bay
Department:	Engineering
Reports to:	Engineering Manager
Date of Issue:	August 2025
Working Relationships	
Internal:	All Team Members
External:	Suppliers, Contractors and Clients
Authority	
Spending:	\$ As authorised by the Engineering Manager
Staffing:	No.

Our Culture

We aspire to a culture where the following values shape our behaviour:



Our clients are our life blood. We know that they are why we are here. We work in a flexible and responsive manner to support their operations and meet their individual needs.



We do what we say and we're reliable. We take complete ownership of the process and the tasks that are asked of us. We are committed to go about our job in a straight up way.



Passion and pride run deep throughout our organisation. We care for the growth of our colleagues and clients, the safety of our workmates and the environment in which we live.



We're one big team who embrace difference and respect each other regardless of job title. We emphasise the value that comes from working together with one focus.

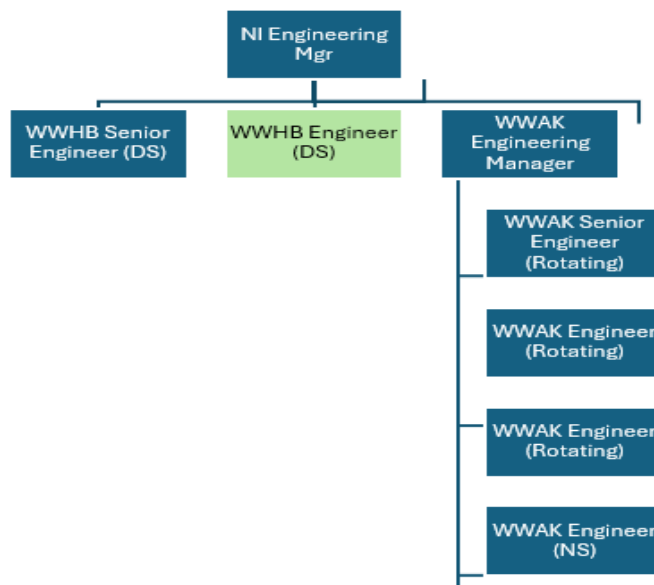


We get things right first time and take no shortcuts. Delivering quality, safe product consistently is our goal. We value expertise and work hard to maintain our high standards.



We love to find solutions and believe there's always a better way to do things. It is this spirit that built the business and will take it to the future.

Organisation Context



Role Purpose

The Shift Engineer is responsible for implementing, coordinating, and supervising all Maintenance and Total Preventative Maintenance on all equipment and services within the WWHB site during the assigned shift. This will also encompass all maintenance of the electrical, plumbing, pneumatic and mechanical systems. This will be done in a safe and cost-effective manner whilst minimising downtime and maximising production output.

KEY TASK	EXPECTATIONS
Follows our Culture	<ul style="list-style-type: none">Champions our culture, promotes & role models the values and behaviours at every opportunity.Ensures that their work is undertaken ethically, safely, sustainably and with a quality focus.Actively engages in development opportunities to support this.Engages in health, safety, sustainability & quality initiatives and seeks continuous improvement.Is compliant with relevant legislation and certifications, such as BRCGS, so as to meet legal and client requirements.Assists in projects to reduce our impact on the environment. Is familiar with all relevant policies and procedures that support our Culture and compliance, understanding their roles and responsibilities that are described by these documents
Repairs and Maintenance	<ul style="list-style-type: none">Use engineering best practice to achieve production efficiency targets.Implementation and continuous improvement of preventative maintenance systems such as TPM.Complete improvements and repairs to equipment in a timely and efficient manner that minimises downtime of equipment.Keep maintenance costs within budget.Maintain appropriate and correct spare parts stock holdings.Ensure that all work is recorded, and that the CMMS is used as specified.



CAPEX	<ul style="list-style-type: none">– Provide input and ideas on new equipment required.– Research costs relating to Capital project.– Actively manage assigned CAPEX projects– Investigate where required improvement opportunities that may require Capex.
Controls and Compliance	<ul style="list-style-type: none">– Ensure policies, practices, SOPS and controls are reviewed, updated and complied with– Complete and maintain appropriate documentation.– Implementation and ongoing improvement of Computerised Maintenance system– Ensure the WW Quality Systems Manual (Equipment & Calibration) is followed.
Client Support	<ul style="list-style-type: none">– To assist QA or other departments with any client complaints or investigations– Assist the Production & Quality Managers and staff when running approved trials to ensure an appropriate window of opportunity is provided, and report accurately the outcomes of those trials.– Address client queries as regards engineering.– If required, ensure all engineering issues that may arise are communicated to the Engineering Manager in a timely manner.
Team	<ul style="list-style-type: none">– Build and maintain sound relationships with WWHB team members, team leaders, managers, and contractors.– Meet formally with Engineering Manager regularly to discuss any issues in functional areas, or other issues, providing solutions where possible.– Plan and initiate technical training with relevant and up to date material.– Be instrumental in the drive to train operators, supervisors, & line staff in the technical aspects of the equipment and machinery.
Personal Development	<ul style="list-style-type: none">– Ensure you remain contemporary in terms of your technical and industry knowledge and capability through research, reading and relevant training and development opportunities.– Maintain a broad business and commercial perspective.– Proactively identify methods to utilise this information for the benefit of the business.
Other duties – perform other duties as required	<ul style="list-style-type: none">– Flexible & willing to perform a variety of tasks.– Willingly takes on additional tasks/responsibilities to assist the team and the client.– Actively participates in matters/meetings affecting the business, their team or their department

Work Complexity

Accountability	Complexity	People Responsibility	Relating to Others	Expertise
Contributory	Non-Complex Decision Making	No Direct Reports	First Level Persuasion	Technical

Based upon Strategic Pay SP5 Job Evaluation Methodology



Leadership Competencies

Leading Self	Achieves Results	Builds Relationships and Values Difference	Being Adaptable
	Holding themselves accountable to meet their commitments	Building relationships through communication, valuing difference, and aligning with our values	Handling change and looking for better ways of doing things

Skills, Knowledge, and Experience

- 3 – 5 year's maintenance/engineering experience.
- Experience in food or beverage packaging or short run manufacturing would be desirable.
- Good computer skills- Microsoft Word, Excel, maintenance planning tools e.g. Mex, SAP or similar.
- Technically competent; ideally trade certified.