

Electrician

Kaupapa | Purpose

Deliver the electrical activities of the Facilities team to effectively maintain, create and repair electrical wiring, control systems, equipment and fixtures around the Institute. This role encompasses the key areas of technical support and operational delivery, customer service, health and safety and team effectiveness.

Reports to: Campus Services Manager

Team: Facilities

Date: March 2026

Ngā mahi | Do

- Develop, implement, and maintain procedures and processes to ensure services consistently meet or exceed agreed service standards.
- Complete assigned work effectively and efficiently, in line with expected quality, safety, and performance standards.
- Scope, price, and plan work to meet budget targets and contribute to cost-effective service delivery.
- Contribute to the operational success and overall achievement of the facilities team
- Diagnose, inspect, repair, and maintain electrical systems and equipment, ensuring compliance with policies, standards, and manufacturer requirements.
- Plan, programme, and maintain electrical systems and contribute to larger projects, delivering allocated work components as required.
- Supervise contractors on site and assist with the development of contractor performance benchmarks.
- Manage procurement and inventory for assigned activities, ensuring availability and effective stock control.

- Comply with Quality Assurance and Health & Safety requirements, working with the Facilities Manager to plan projects that minimise disruption to learning programmes.

Demonstrate commitment to:

Ākonga at the center through ensuring positive outcomes for ākonga in all aspects of their learning journey.

Te Tiriti o Waitangi and Māori Success by positively championing and contributing to the success of partnerships with Iwi, Hapū and Mana Whenua, honoring Te Tiriti o Waitangi to uplift Māori success.

Equity by identifying and removing barriers to participation and achievement, and fostering inclusive, culturally responsive environments where all ākonga and kaimahi can thrive.

Vocational Education Excellence through building responsive provision and services to meet the needs of ākonga, and stakeholders and to enable future sustainability.

Pūkenga | Have

Qualifications:

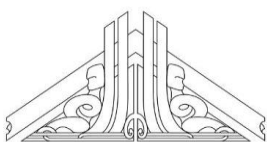
- New Zealand Registered Electrician with current practicing certificate
- Full Clean Drivers Licence
- First Aid certificate
- Site Safe Certificate is desirable

Knowledge/Experience:

- At least 6 years' experience as a qualified electrician
- At least 6 months experience in a customer service environment;
- Experience in dealing with the public.
- Experience working independently without supervision
- Familiar with HVAC systems and experience with operating BMS systems

Skills and attributes:

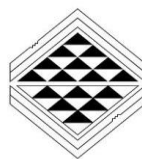
- Demonstrated ability to collaborate proactively with managers, teams, and stakeholders to meet organisational priorities and goals.
- Strong interpersonal, communication, and customer-service skills, with the ability to build and maintain positive working relationships at all levels.



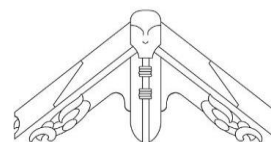
WHANAUNGATANGA



TOITUTANGA



MANAAKITANGA



KOTAHITANGA

- Proven initiative, professionalism, integrity, and ethical conduct, exercising sound judgement, discretion, and diplomacy.
- Effective time management and organisational skills, with the ability to multi-task, work under pressure, and deliver accurate, efficient outcomes.
- Commitment to Equal Employment Opportunities, Treaty responsiveness, and bicultural practice.
- Financial and operational capability, including cost estimation, project pricing, and cost control.
- Demonstrated technical expertise in electrical systems, including compliance with regulations, LV reticulation, intelligent power and lighting systems.
- Desirable knowledge of the tertiary education sector, standby power systems, emergency generators, and changeover arrangements.

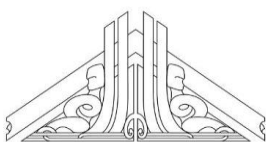
Waiaro | Be

At Toi Ohomai, Toiohomaitanga describes our way of doing and being. It reflects how we care for each other, work together, and uphold our shared purpose. These behaviours apply to all kaimahi, with expectations scaled to the nature and level of each role. They guide how we show up in our mahi, contribute to our collective success, and reflect our commitment to Ā mātou uara | Our values in everyday practice.

Ako: Demonstrates curiosity and a commitment to continuous learning. Applies new knowledge to improve practice and outcomes and actively contributes to a culture of shared growth. This supports toitūtanga by sustaining excellence and adaptability over time.

Authentic and Inclusive: Fosters inclusive environments where people feel safe, respected, and able to be themselves. Actively includes diverse perspectives, addresses inequities, and supports others to thrive. These behaviours reflect manaakitanga through care, generosity, and upholding the dignity of all.

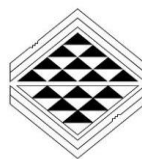
Connected: Builds and maintains strong, trusting relationships across teams and communities. Fosters cross-functional collaboration by sharing knowledge, aligning efforts, and supporting others to achieve shared goals. Communicates with empathy and respect, contributing to a shared sense of purpose. This strengthens whanaungatanga by nurturing meaningful connections and collective wellbeing.



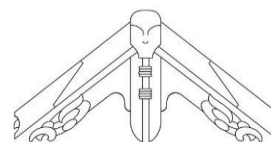
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Innovative and impactful: Identifies opportunities to improve and applies evidence, creativity, and courage to drive meaningful change. Uses data and insights to inform decisions, challenge the status quo, and focus on outcomes that matter for ākonga, kaimahi, and communities. These behaviours reflect kotahitanga, recognising that lasting improvement is strengthened through collaboration and shared purpose.

Engaged: Actively participates in Toi Ohomai initiatives that advance our vision. Shares knowledge, supports others, and contributes to a positive, forward-focused culture. This is how we can live kotahitanga, working together with unity and purpose.

Self-aware: Demonstrates humility, reflection, and openness to feedback. Understands the impact of their actions and takes responsibility for creating conditions where others can thrive. This reflects toitūtanga through thoughtful and courageous practice that supports respectful relationships and sustainable ways of working.

Ngā Hononga Mahi | Working relationships

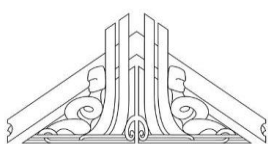
Internal: Facilities Team, Operations Coordinator, Leadership Team, IT Department, Safety Business Partner, Committee as required and all other kaimahi

External: Contractors, Consultants and public as required

Resource delegations and responsibilities:

Financial: N/A

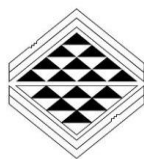
People: N/A



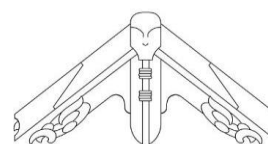
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