



Mahi Tahī

We are one team, stronger together as we work with and for our community to deliver outcomes that matter.

#arohatōmahī

We love our work and know that our work matters. That is why we do what we say we will do and apply energy and enthusiasm across our mahi.

Manaakitanga

We put our people first by showing them that they matter, through a focus on whānau's needs and aspirations.

Tiakitanga

We proudly and professionally contribute every day to the care of our community and whenua with courage, positivity and mana - leaving a legacy which future generations will embrace.

Details

JOB TITLE	Senior Field Technician - Infrastructure
REPORTS TO	Compliance & Regulatory Lead - Infrastructure
GROUP	Community Infrastructure
DIRECT REPORTS	Nil
FINANACIAL DELEGATIONS	Statutory delegation may change from time to time in alignment and as approved by Council.
WARRANTS REQUIRED	TBC
GRADE	16

Purpose

The purpose of the Community Infrastructure Group is to provide operations and services for 3 Waters, Roding and Solid Waste Infrastructure, with a sharpened focus on delivery of the capital programme across these activities. The groups focus is on long term and annual programming of maintenance, renewal and capital development works, and operations of the infrastructure services and support for design and delivery of the capital programme.

Senior Field Technician - Infrastructure is responsible for the collection and preparation of compliance monitoring samples and analysis of data, additionally – reporting to stakeholders, Iwi, regional and district council leaders and regulators.

Assist the Compliance & Regulatory Lead – Infrastructure - Contribute towards a wide variety of compliance-related matters to ensure HDC complies with its regulatory and licensing/registration and consent obligations.



Key Responsibility and Expected Outcomes

Monitoring and Compliance of Operations Delivered

- Support and carry out site investigations and monitoring for Local Waters and Solid Waste, providing information and or recommendations to the Compliance & Regulatory Lead – Infrastructure and the wider Team Leads, for issues found on site.

You will be responsible for:

- Assisting in the collection and management of compliance data for reporting purposes.
- Providing support and guidance to regulatory obligation owners to ensure that controls align with local regulatory standards.
- Supporting risk impact and control adequacy assessments and helping prepare performance reports.
- Acting as a point of contact for monitoring and compliance matters and building and maintaining relationships with internal customers and the Local Waters and Solid Waste teams.
- Contributing to monitoring and compliance advice and participating in business proposals with a focus on compliance and enablement.
- Ensuring that operations, project administration, and overall service delivery comply with legal, HDC, and regulatory standards.
- Assisting with operational reviews to ensure projects and programmes meet minimum quality, safety, environmental standards, and value for money.
- Supporting projects to meet operational needs by clearly communicating and addressing long-term requirements.
- Coordinating responses to customer complaints, requests, and inquiries, and working with field staff to investigate and resolve issues.

Compliance and reporting

- The Senior field technician ensures compliance with Council policies and bylaws, resource consent, and public health requirements.
- This involves carrying out duties in a professional manner and in accordance with standard procedures and best practices. The Senior field technician assists in the regular monitoring program across the HDC Landfills, Local Water Treatment Plants and Networks.
- Assisting in the preparation of regulatory reports
- Assisting in the development, management, and maintenance of compliance policies, procedures, registers, and trackers to support regulatory requirements and identify relevant new legislation for Local Waters & Solid Waste activities and Resource Consents.

Customer Centric

- Maintain a customer centric focus, ensure services are delivered in an effective and customer focussed way, and that effective working relationships are maintained with key stakeholders.

Relationship Management

- Support the Community Infrastructure Group in strengthening Council's strategic relationships by working collaboratively with Iwi and other cultural stakeholders.
- Establish and maintain a network of key contacts to enhance Council's relationships across local government, government agencies, businesses, and the community.
- Coordinate the implementation of communication plans to ensure key stakeholders are kept informed of Council's work programme.

Health Safety & Wellbeing

- Promote a strong health and safety culture by proactively modelling our values and hold self and others to account to Consistently follow all health and safety policies and legislative requirements.



Council Contribution

- Actively contribute to the Community Infrastructure Group by performing duties as required, promoting a positive workplace culture, and participating in Emergency Management activities.

CAPABILITY & COMPETENCIES REQUIRED

SKILLS, KNOWLEDGE & EXPERIENCE

- Minimum of 3-year proven experience in in local government, transferable skills from GIS work and proven field work with devices in the outdoors.
- Understanding of relevant environmental and compliance regulations relating to consents regarding the RMA.
- Proficiency in field work methods and equipment.
- Data Management Skills in collecting, analysing, and managing compliance data.
- Ability to conduct site inspections and monitor compliance.
- Competence in writing detailed compliance reports and soil reports including sampling.
- Skills in evaluating risks, using a 4wd, and implementing controls to reduce risk and allow for a safe work environment in the field.
- A Trade Certificate or degree in a Scientific field, or equivalent with proven experience in a similar role. This role would be ideal for an experienced and qualified expert with a connection to Horowhenua that is looking to deliver excellence in the local waters industry. A preference for Geological and Earth Sciences and Geospatial knowledge / QGIS software an advantage.
- Familiarity with local government preferred.

Drives Community Outcomes

Delivers impactful outcomes for the community by providing exceptional service, fostering meaningful Iwi relationships, integrating Te Reo Māori and tikanga, and continuously improving efficiency within the Horowhenua District Council landscape.

Delivery Focused

Delivers high-quality work with integrity, accountability, and efficiency, following through on commitments, engaging with Iwi where appropriate, and using digital tools effectively to achieve meaningful community outcomes.

Mana Enhancing

Builds trust by placing people at the heart of decisions, embracing diverse cultures, upholding high standards of professionalism, nurturing personal growth and self-care, and protecting the mana and integrity of relationships.

Connected

Builds strong, trust-based relationships across teams and the community through clear communication, collaboration, and cultural engagement, creating a connected and inclusive environment that drives better outcomes.

Resilient and Adaptable

Adapts to change with curiosity and resilience, maintaining focus under pressure, seeking diverse perspectives, and persevering to deliver the best outcomes for the community.



Alignment with our community outcomes



We uphold Te Tiriti o Waitangi and its principles and recognise the role of Mana Whenua as kaitiaki of their rohe. We support them to maintain and enhance tikanga with their ancestral lands and waterways, wāhi tapu and other taonga, and build mutually respectful partnerships with tangata whenua, supporting whanau, marae, hapū and iwi in achieving their aspirations.



We contribute to improving our natural environment for current and future generations to enjoy, and protect the important natural features in our district.

We ensure our built environment supports the wellbeing of our people and manage competing pressures on resources sustainably.



We provide efficient, reliable and affordable infrastructure, developing and maintaining facilities and infrastructure to meet the needs of current and future generations. Our community facilities and infrastructure are resilient, helping us to respond to climate change and natural hazards, working with partners to develop infrastructure that enables growth.



We are business friendly, supporting diversity and resilience in our local economy and work with others to make our economy grow. We aspire for economic security for all of our people and seize growth opportunities for our district.



We value the diversity of our people, and how our district's heritage shapes our community's sense of identity and pride.

We provide infrastructure, services, facilities and places to build resilient and connected communities where people of all ages and backgrounds feel included and safe. We are building collaborative relationships with service providers to enable all people to live positive and healthy lifestyles, encouraging our people to participate in local decision making.

