POSITION DESCRIPTION

POSITION DETAILS

Position:	Casual Marine Pilot
Department:	Marine
Location:	New Plymouth
Reports to:	Operations Manager, Marine
Date:	October 2026

PURPOSE

The Casual Marine Pilot provides essential roster coverage, ensuring Port Taranaki can maintain the safe, reliable and efficient movement of vessels into and out of the Port. Through expert marine judgement, coordinated operations and emergency preparedness, the role enables the Marine team to deliver responsive, high-quality service while protecting people, the environment and port assets. In doing so, it strengthens Port Taranaki's operational resilience, reputation and long-term success as a safe and trusted gateway for the region.

OUR VALUES

Our values guide us on how we act with one another and how we make decisions within our business. Demonstration of these values will be key to success in this role:

Our people come first: *we take care of each other and our communities.*

Integrity guides us: *we trust each other and act with respect and honesty, even when it is challenging.*

We embrace the future: *we strive for improvement through innovation and learning.*

We collaborate to succeed: *we work as a team, helping each other succeed.*

KEY RESPONSIBILITIES

Pilotage Duties

- Facilitate the safe and efficient movement of vessels through the Port by providing pilotage in accordance with safe practice.
- Contribute to the scheduling and communication of shipping movements to ensure efficient utilisation of staff and floating plant, and take into account berth allocation, berth priorities, customer requirements, ship size and draft.
- Liaise with Planning, Tugs, Launches, Wharf Services, Commercial and the Infrastructure teams in order to facilitate an efficient and safe service to company customers.
- Report any plant, equipment or navigational failures to the parties responsible.
- Participate in the ongoing development and updating of marine operating and training procedures.
- Participate in a peer review system to ensure that competence is maintained.
- Undertake the duties of Deputy Harbour Master and act as Harbour Master as may be required.
- Pilots are required to work on a roster and be available to be called upon and respond at any time during their rostered time on.

Port Emergency Response Plan and Action

- Assist with the emergency response plan during exercises and/or in the event of an emergency as required.
- Implement and assist with emergency procedures in accordance with the emergency response plan.
- Act as on-scene commander if required in any marine emergency situation e.g. pollution, lost vessel, lost persons, as required by the Incident Controller
- Assist with Tier 1, 2 or 3 oil pollution events as required

Health and Safety

- Actively participate in health, safety and environment (HSE) meetings and initiatives, and adhere to company policies and procedures.
- Actively participate in the event reporting process to capture close calls, safety issues, security issues, good behaviours and new ideas.
- Switch On and take responsibility for the safety of yourself and others around you.
- Be familiar with our critical risks and always follow lifesaving rules and keep up to date with company safety communications.

Customer Focus

- Develop and maintain strong working relationships with internal stakeholders, suppliers, and partners.

Additional Duties

- Undertake any other duties of a similar type as required by the Manager.

EXPERIENCE, QUALIFICATIONS AND SKILLS

Qualifications and Experience

Essential	Desirable
• Class 1 Master Mariner's Certificate • STCW 95 • Bridge Resource Management • Experience within a senior seagoing position • Maritime Medical	• Pilotage Licence and/or Pilotage Exempt Certificate (PEC) holder • Related Business Management qualifications • Related health and safety qualifications • Oil response on-scene commander – CIMS 4 or emergency response qualified

Specific knowledge, skills, and abilities

Essential	Desirable
• Ship manoeuvring skills • Strong communication and interpersonal skills, with the ability to grow trust-based relationships with all stakeholders and customers • Ability to work with others in a team environment • Time Management Skills • Ability to work under pressure and within a team environment • Computer Literate • The ability to work flexibly within agreed shift patterns in support of the Marine team	• Administration Skills