EASTERN INSTITUTE OF TECHNOLOGY
TE AHO A MĀUI

Position Description

Form or Template HG184

Lecturer, Business

Function:	School of Business
Reports to:	Head of School
Location:	Hawke's Bay with visits to Tairāwhiti
Arrangement:	Permanent Fulltime
Date:	October 2026

Pūtake | Purpose

This role exists to provide academic leadership within the School of Business through excellence in teaching, research, industry engagement, programme development, programme coordination, and staff mentoring. The role will contribute to the achievement of the School's strategic objectives through leadership of curriculum initiatives, student success activities, quality assurance processes, and stakeholder engagement.

This role will require regular engagement with, and travel to, EIT campuses

Ngā Whanaungatanga | Working Relationships

Internal:	Executive Dean Faculty of Commerce and Technology, Assistant Head of School Business and Computing, Assistant Head of School Business, Tourism, Hospitality and English Language, Mātauranga Māori Advisor, Programme Coordinators, Academic Kaimahi, Managers and Kaimahi, Ākonga.
External:	Industry partners, education providers, and community organisations.

Mana Whakahaere | Resource Delegations

Financial:	N/A
People:	N/A

Kawenga Mahi | Accountabilities

Teaching and Learning

- Design and deliver high-quality learning experiences across undergraduate and postgraduate business programmes.
- Prepare, update, and review curriculum and teaching materials in line with academic standards and approval processes.
- Facilitate engaging and inclusive learning environments using varied modes of delivery (face-to-face, blended, online).
- Provide timely assessment and feedback and contribute to internal and external moderation processes.
- Foster learner success and self-responsibility through academic support and guidance.

Curriculum and Programme Development

- Contribute to the development and review of courses and qualifications within the Business portfolio.
- Support continuous improvement through curriculum innovation and responsiveness to ākonga, industry, and stakeholder needs.

Research and Scholarship

- Undertake research or scholarly activity relevant to any field of business
- Contribute to faculty research initiatives and mentor colleagues in academic development.
- Participate in relevant professional and academic networks.

Engagement and Partnerships

- Build and maintain relationships with industry, professional bodies, iwi, and community stakeholders.
- Support work-integrated learning, internships, and applied industry projects.
- Ensure programme content remains aligned with current industry practice and emerging trends.

Academic Leadership and Collaboration

- Actively contribute to teaching team meetings, programme planning, and School activities.
- Provide thought leadership in business education with alignment to EITs strategic objectives

Programme Coordination

- Coordinate the effective delivery, monitoring and continuous improvement of Business Programmes including programme reviews, self-assessment and moderation.
- Support student success through programme advice, academic guidance and pastoral care
- Oversee programme related administration including timetabling, programme resources and
- Represent and advocate for the programme as required in collaboration with academic kaimahi, ākonga and industry stakeholders
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General Responsibilities:

- Comply with EIT policies and procedures.
- Contribute to a healthy workplace by implementing safe work practices and strategies to effectively manage personal wellbeing.
- Undertake additional responsibilities and tasks relevant to this position as requested by the manager.

Demonstrate commitment to:

Te Tiriti o Waitangi: Through our developing understanding of our obligations and our connection with Te Tiriti o Waitangi as both individuals and as an organisation.

Ākonga at the Centre: Through prioritising the experience, wellbeing, and success of our ākonga in our decision-making process.

Equity: Through recognition, empowerment, and inclusion we can give greater acknowledgement of the unmet needs of Māori, Pacific and disabled ākonga and their whānau.

Vocational Education and Training Excellence: Through quality provision for all ākonga, meeting the regional needs of employers and communities.

Pūkenga, Wheako, Mōhiotanga, Tohu Mātauranga | Skills, Experience, Knowledge and Qualifications

Experience and Knowledge:

- Extensive teaching experience at tertiary level in business education OR significant relevant industry experience.
- Proven ability to foster inclusive, responsive learning environments and support diverse ākonga needs.
- Sound oral, written and interpersonal communication skills
- Experience developing curriculum and assessment for multiple delivery modes, including online and face-to-face.
- Proficiency using educational technologies such as Moodle and Microsoft Teams.
- Research capability in any field of business.
- Understanding of Te Ao Māori and Mātauranga Māori
- Experience working with iwi, hapū, and Māori business networks to develop meaningful partnerships is desirable.
- Experience facilitating workshops and academic staff development is desirable.
- Ability to teach into anyone one or more of the following areas is desirable: Māori Business, HR, Logistics and Supply Chain, Project Management

Qualifications:

Essential:

- Degree in a relevant discipline.

Desirable:

- Masters or PhD in business, education, or a related field.
- Teaching qualification (e.g. tertiary teaching certificate or diploma).
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Ngā Uara o Te Aho a Māui | Values of EIT

Herea te momoho | Inspire success:

- Support continuous learning and improvement through collaboration.
- Encourage innovation and challenge existing ways of working to achieve better outcomes.
- Recognise and celebrate the achievements of ākonga, kaimahi, and whānau.

Herea te tangata | Nurture whanaungatanga:

- Build and maintain genuine relationships through manaakitanga, care, respect, and generosity.
- Honour wairuatanga by recognising and respecting diverse identities, perspectives, and needs.
- Work collaboratively in service of ākonga and communities, demonstrating kotahitanga to achieve shared goals and outcomes.

Herea te mana | Act with integrity:

- Act with honesty and integrity, doing what is tika and pono, even when it is not easy.
- Uphold the mana of others through respectful, trustworthy, and principled interactions.

Herea te pono | Be committed:

- Make sustained contributions toward shared goals and outcomes, aligned to a collective kaupapa.
- Take accountability for actions, impact, successes, and challenges.
- Maintain personal wellbeing and support the oranga of others to remain resilient in times of change.

Document information – Office use only	
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Owner	People and Culture Manager
Developer	People and Culture Advisor
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