



Position Description

Position title:	Registered Nurse – Health Checks	Date:	February 2026
Reports to:	Clinical Operations Manager	Department:	Wellness Partners
Number of reports:	Direct: 0 Total (include indirect): 0	Location:	Multiple locations
Delegated financial authority:	N/A	Budget ownership:	No
Level of influence:	Leading self		

Our Organisation

Wellness Partners has grown to be a well-recognised and trusted workplace health services provider. We have been providing vaccinations, health checks and occupational health services nationally since 2004. Wellness Partners is now 100% owned by Southern Cross Healthcare.

At Southern Cross Healthcare, our vision is to help people live their best lives by reimagining healthcare.

Across our nationwide network, we combine the skills of more than 4,000 people including nurses and anaesthetic technicians, working with specialists, surgeons, anaesthetists, and allied health practitioners.

As New Zealand's largest private provider of healthcare, our strong "for purpose ethos" and through being recognised as one of New Zealand's leading and most trusted brands, we are poised to amplify the delivery of healthcare services like no other.

Vision	Purpose
Our vision is for what we aspire.	Our purpose is why we exist.
To help people live their best lives by reimagining healthcare.	To advance the provision of quality healthcare in Aotearoa New Zealand.

Values and Behaviours

Teamwork: We will work together because we know that a strong team will always outperform strong individuals.

Responsibility: We will take ownership and pride in our work. We will act with integrity and be accountable for our behaviour.

Respect: We will act fairly in a culture of mutual trust and respect.

Aspiration: We will aspire to be the best we can be. We will recognise and celebrate success.

Role Purpose

To deliver high quality wellness health checks to Southern Cross Wellness Partners clients in both clinic and workplace settings, ensuring assessments are performed in a safe, respectful, and professional manner, and in accordance with Southern Cross Wellness Partners' policies and procedures.

Key Relationships

Internal

- Wellness Partners Management
- Team Leaders
- Nurse Educator
- Service Delivery Team
- Colleagues

External

- Clients

Key Accountabilities

Demonstrates skilled, professional, competent nursing practices

- Performs wellness health checks safely and professionally.
- Provides clients with clear explanations of results and escalation guidance.
- Ensures compliance with Southern Cross Wellness Partners' clinical guidelines and safety protocols.
- Maintains clinical documentation accurately and in a timely manner.

Promotes and supports organizational values

- Portrays Wellness Partners in a positive manner to colleagues and to the community
- Keeps confidential any information of a commercial nature relating to Wellness Partners
- Uses appropriate communication channels for communicating concerns

Infection Control

- Ensures use of Standard Precautions when in client contact
- Complies with Southern Cross Wellness Partners' policies and procedures

Meets legal requirements in the provision of client care

- Demonstrates knowledge of current relevant legislation and applies it in clinical practice (Health Practitioners Competency Act)
- Maintains medico-legal and ethical responsibilities

- Demonstrates an understanding of the Privacy Act and Health and Safety in Employment Act 2015.
- Maintains relevant certifications

Accepts responsibility for personal and professional growth

- Exchanges skills, knowledge, and information with nursing colleagues
- Attends relevant training sessions to update and improve knowledge and skill

Health, Safety and Wellbeing

- All employees are responsible for complying with health and safety policies and procedures.
- You are responsible for your own health and safety while at work and ensuring that your actions or inactions do not put others at risk.
- Identify, report and self-manage hazards where appropriate.
- Ensure that you complete early and accurate reporting of incidents at work.
- Participate and co-operate for shared health and safety responsibilities
- Actively participate where improvements to health and safety at SCHL can be made

Commitment to the principles of Te Tiriti o Waitangi

- Demonstrate awareness and understanding of Te Tiriti o Waitangi obligations through manaakitanga (respect) and kawa whakaruruhau (cultural safety) as evidenced in interpersonal relationships.

Commitment to Diversity, Equity and Inclusion (DEI)

- Honour diversity by acknowledging and respecting others' spiritual beliefs, cultural practices and lifestyle choices as evidenced in interpersonal relationships.
- Seek opportunities to include diversity, equity and inclusion practices in everyday work.

Commitment to Environment, Social and Governance (ESG)

- Engage in sustainable practices whenever possible. Try to reduce the environmental impact of your work and take an active role to initiate change to meet Southern Cross' ESG (Environmental, Social and Governance) commitments.
- Actively engage to improve your knowledge regarding sustainable practices whenever possible.

Role Requirements

Experience and skills required:

- Excellent time management skills
- Excellent interpersonal skills and a professional attitude.
- Commitment to delivering appropriate nursing services to Māori and other cultural groups and groups from differing socio-economic backgrounds

Education and qualifications required:

- NZ Registered Nurse
- Current Practising Certificate
- Current CPR certificate
- Personal Indemnity Insurance
- Current NZ Drivers Licence
- Evidence of Hepatitis Immunity

Leadership Attributes

Human Centred Leadership

- Empathy
- Adaptability
- Connection

Performance Coach

- Accountability
- Engagement
- Collaboration

Change Enabler

- Execution
- Energy
- Contribution