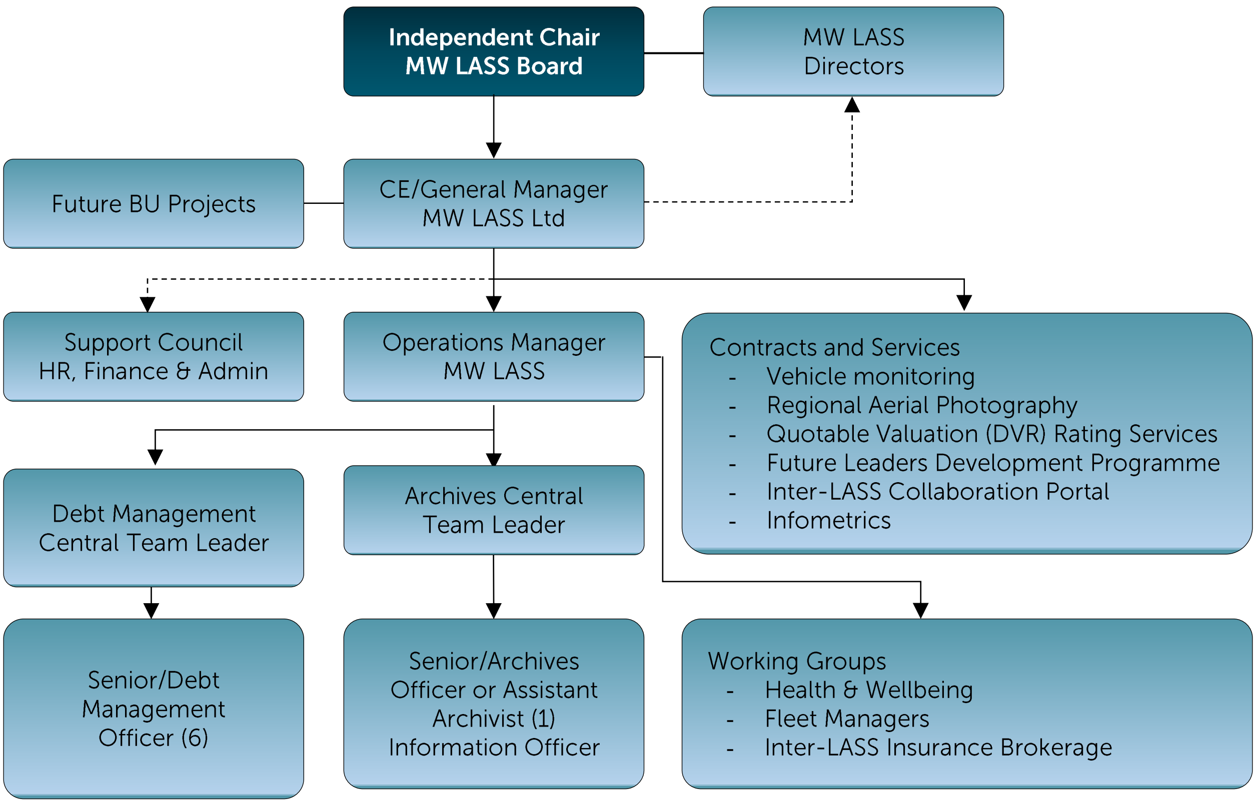
JOB DESCRIPTION

Job title:	**Independent Chair of the MW LASS Ltd Board**
Responsible to:	Shareholders of MW LASS Ltd
Entity:	MW LASS Ltd – a Council-Controlled Organisation (CCO) owned by seven Councils in the Manawatū-Whanganui region (Horizons Regional Council, Horowhenua District Council, Manawatū District Council, Rangitikei District Council, Ruapehu District Council, Tararua District Council and Whanganui District Council). MW LASS Ltd operates as a company with a board accountable for governance, performance, and stewardship in the interests of the company and its shareholders (the shareholding councils).
Job purpose:	The Independent Chair leads the Board to govern MW LASS Ltd effectively—setting strategic direction, ensuring robust oversight of performance and risk, and maintaining high standards of integrity, accountability, and public value consistent with a local government-owned CCO. The Chair is responsible for building a high-performing board culture, enabling good decision-making, and maintaining constructive relationships between the Board, management, and shareholding councils.
Remuneration:	Up to $40,000 gross per annum

MW LASS Organisational Chart



1. ROLE TYPE, TERM AND TIME COMMITMENT

Independent Chair.

Term: 3 years, with eligibility for reappointment subject to performance and shareholder approval.

Estimated time commitment: 2–4 days/month including Board meetings, preparation time, committee oversight, shareholder engagement, and ad-hoc matters.

2. REPORTING/ACCOUNTABILITY

Accountable to: MW LASS Ltd Shareholders (the shareholding councils), through the agreed shareholder governance arrangements.

Works closely with: Directors, and the Chief Executive/General Manager (CE).

3. KEY RELATIONSHIPS

- Shareholding councils and their representatives
- Chief Executive/General Manager and Business Operations Manager
- External auditor and assurance providers
- Key sector and stakeholder partners relevant to MW LASS Ltd's services

4. KEY RESPONSIBILITIES

Board Leadership & Effectiveness
- Lead an effective board that sets and implements organisational direction and strategy.
- Establish a strong governance culture and ensure effective board processes.
- Lead board evaluation, and director development.

Strategy, Performance & Public Value
- Lead approval of strategy and key plans aligned with shareholder expectations.
- Monitor organisational performance and promote continuous improvement.

Risk, Assurance & Financial Oversight
- Ensure robust risk management and assurance frameworks.
- Oversee integrity of financial and non-financial reporting and audit processes.

Shareholder & Stakeholder Relationships
- Maintain constructive, transparent relationships with shareholding councils.
- Uphold appropriate separation between governance and management.

CE Appointment, Support & Accountability
- Lead appointment and performance management of the CE.
- Foster a professional and effective Chair–CE relationship.

Legal, Ethical & Fiduciary Duties
- Ensure directors meet their duties and promote high ethical standards.
- Ensure compliance with the Companies Act, Local Government Act, and the company constitution.

5. PERSON SPECIFICATION

Essential Experience:
- Proven experience as a Board Chair or senior non-executive director.
- Strong understanding of public-sector or local government governance environments.
- Experience leading strategy, performance and risk governance.

Essential Attributes:
- Independence of judgement and high integrity.
- Strong facilitation and leadership skills.
- Financial literacy and stakeholder management capability.

Desired Attributes:
- Specialist IT skills
- Specialist Financial skills
- Specialist Commercial skills
- Specialist Entrepreneurial skills

6. INDEPENDENCE & CONFLICT OF INTEREST

The Independent Chair must be free from relationships that could materially compromise independent judgement and must disclose and appropriately manage all conflicts of interest.

7. REMUNERATION AND APPOINTMENT

Fees and appointment terms will be determined in accordance with shareholder policy and market benchmarks.

Outgoing Chair: ______________________________ Date: ____________________

Position Holder: ______________________________ Date: ____________________