

Position Description

Position:	Vineyard Operator
Department:	Viticulture
Reporting to:	Assistant Vineyard Manager
Location:	Marlborough Vineyards
Date:	July 2026

Position Purpose:

This position exists to assist in the daily maintenance and running of Seaview Company Vineyards.

Key Relationships:

External	Internal
Contractors	Vineyard Managers Assistant Vineyard Manager Viticulture Administrator Workshop Team Grounds Team Estate Infrastructure Team Irrigation Team National Supply Team

Key Accountabilities & Tasks:

Vineyard maintenance

Follow the Vineyard Management work plan to achieve quality objectives including, but not limited to:

- Spraying
- Weed and sward control
- Frost protection duties
- Pruning
- Machinery and equipment operation and basic maintenance.
- Trellis maintenance
- Vineyard maintenance – such as post replacement
- Having input on improving vineyard efficiency, quantity and/or quality as appropriate.
- Operate following SOPs and direction from management/supervisors
- Actively monitoring and implementing Health & Safety procedures throughout the vineyard.

Vintage

- Perform the necessary harvesting operations such as gondala, harvester, forklift etc, to ensure grapes harvested in an efficient and timely manner

Key Accountabilities & Tasks:

Health, Safety, Compliance & Standards

- Always abide to relevant legislation and the company's policies and procedures whilst acting within the capacity as an employee or whilst acting on behalf of The Company.
- In relation to Health and Safety, environmental management, ethics, quality and food safety responsibilities:
 - Comply with relevant legislation and ensure related company policies, procedures and standards are always adhered to.
 - Actively participate in related training.
 - Identify to your Manager areas where following existing procedures may adversely impact quality, safety etc.
 - Report accidents, improvements or incidents through the company's reporting system or your manager and as required contribute to investigations
- Work with 'best practice' regarding food defense and food fraud procedures.
- Actively participate in audits as required.

Person Specifications:

Experience:

Essential:

- Class 1 license.

The following is preferred but not essential:

- Tractor and or Machinery operation experience, including mower, mulcher, weed sprayer, trimmer, leaf plucker and post driver.
- Growsafe certificate.

Specific Skills & Attributes:

- Self-motivation and direction.
- Physically able to complete tasks as required.
- The ability to work long or varied hours when necessary
- Good practical skills.
- A strong team player
- Initiative and desire to join a team that's intent on achieving quality results.

Core Competencies:

- Working safely.
- Pride in work.
- Ability to demonstrate the Company Values.
- Follow sustainable and environmentally friendly work practices.

This position description is intended to describe the general nature and level of work being performed. It is not an exhaustive list of all responsibilities, duties, or skills required, and the employee may be required to perform other duties (that they are skilled to perform) as needed.

Employee & Manager Acknowledgement:

Employee Signature

Date

Manager Signature

Date