



**Mahi Tahī**

We are one team, stronger together as we work with and for our community to deliver outcomes that matter.

**#arohatōmahi**

We love our work and know that our work matters. That is why we do what we say we will do and apply energy and enthusiasm across our mahi.

**Manaakitanga**

We put our people first by showing them that they matter, through a focus on whānau's needs and aspirations.

**Tiakitanga**

We proudly and professionally contribute every day to the care of our community and whenua with courage, positivity and mana - leaving a legacy which future generations will embrace.

**Details**

JOB TITLE	Mechanical Engineer
REPORTS TO	Water Treatment Plant Supervisor
GROUP	Community Infrastructure
DIRECT REPORTS	Nil
FINANACIAL DELEGATIONS	Nil
WARRANTS REQUIRED	Yes
GRADE	13

**Purpose**

The purpose of the Community Infrastructure Group is to provide operations and services for Local Waters, Roding and Solid Waste Infrastructure, with a sharpened focus on delivery of the capital programme across these activities. The groups focus is on long term and annual programming of maintenance, renewal and capital development works, and operations of the infrastructure services and support for design and delivery of the capital programme.

The purpose of this position is to carry out mechanical maintenance repairs and to respond to faults on the Horowhenua District Three Waters Plants & Networks while adherence to response times, meeting quality and productivity specifications.

To carry out associated and other tasks required by the Treatment and Network Supervisors from time to time.



## Key Responsibility and Expected Outcomes

### *Mechanical Maintenance & Operations*

- Carry out planned and reactive mechanical maintenance, inspections, and repairs on water treatment and network assets to ensure safe, reliable, and efficient operation.
- Respond promptly to mechanical faults and emergency breakdowns, diagnosing issues and completing repairs within required response times and service standards.
- Perform preventative maintenance, asset condition monitoring, and equipment replacement to maximise asset performance and minimise unplanned downtime.

### *Operational Excellence*

- Consistently achieves high standards of workmanship and customer service by meeting quality and productivity specifications, adhering to all Horowhenua District Council standard operating procedures, and demonstrating a commitment to continuous improvement.

### *Reporting*

- Field computing and manual data recording are completed with accurate and up-to-date data submissions.
- Complete all documentation as required and it is completed correctly and on time.

### *Collaboration*

- Maintain positive relationships with team members, supervisors, Senior Managers, contractors, suppliers, and the community to ensure effective communication and timely responsiveness to their needs, fostering an informed and cooperative environment.

### *Relationship Management*

- Support the Community Infrastructure Group in strengthening Council's strategic relationships by working collaboratively with Iwi and other cultural stakeholders.
- Establish and maintain a network of key contacts to enhance Council's relationships across local government, government agencies, businesses, and the community.
- Coordinate the implementation of communication plans to ensure key stakeholders are kept informed of Council's work programme.

### *Health Safety & Wellbeing*

- Promote a strong health and safety culture by proactively modelling our values and hold self and others to account to Consistently follow all health and safety policies and legislative requirements.

### *Council Contribution*

- Actively contribute to the Community Infrastructure Group by performing duties as required, promoting a positive workplace culture, and participating in Emergency Management activities.

## CAPABILITY & COMPETENCIES REQUIRED

### **SKILLS, KNOWLEDGE & EXPERIENCE**

- Experience in a similar role and ideally you will also have training or experience in confined spaces and hazard awareness.
- Knowledge and experience of three waters treatment and reticulation system maintenance
- NZQF Level 4 qualification in relevant field or at least three years of relevant experience.
- Computer skills, being able to operate and input data into a mobile field device.
- Excellent communications verbal and written skills and works well in a team
- Has the ability to remain calm and composed in high pressure situations.



- Driver's license; Minimum Class 1, Hiab training would be an advantage
- Familiarity with local government or complex public sector environments preferred.
- Ideally takes a proactive approach to health, safety, and wellbeing in the water infrastructure space by having current immunity to Hepatitis A and B, and Tetanus, and exercising best practice when it comes to workplace safety.

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### *Drives Community Outcomes*

Delivers impactful outcomes for the community by providing exceptional service, fostering meaningful Iwi relationships, integrating Te Reo Māori and tikanga, and continuously improving efficiency within the Horowhenua District Council landscape.

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### *Delivery Focused*

Delivers high-quality work with integrity, accountability, and efficiency, following through on commitments, engaging with Iwi where appropriate, and using digital tools effectively to achieve meaningful community outcomes.

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### *Mana Enhancing*

Builds trust by placing people at the heart of decisions, embracing diverse cultures, upholding high standards of professionalism, nurturing personal growth and self-care, and protecting the mana and integrity of relationships.

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### *Connected*

Builds strong, trust-based relationships across teams and the community through clear communication, collaboration, and cultural engagement, creating a connected and inclusive environment that drives better outcomes.

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### *Resilient and Adaptable*

Adapts to change with curiosity and resilience, maintaining focus under pressure, seeking diverse perspectives, and persevering to deliver the best outcomes for the community.

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## Alignment with our community outcomes



We uphold Te Tiriti o Waitangi and its principles and recognise the role of Mana Whenua as kaitiaki of their rohe. We support them to maintain and enhance tikanga with their ancestral lands and waterways, wāhi tapu and other taonga, and build mutually respectful partnerships with tangata whenua, supporting whanau, marae, hapū and iwi in achieving their aspirations.



We contribute to improving our natural environment for current and future generations to enjoy, and protect the important natural features in our district.

We ensure our built environment supports the wellbeing of our people and manage competing pressures on resources sustainably.



We provide efficient, reliable and affordable infrastructure, developing and maintaining facilities and infrastructure to meet the needs of current and future generations. Our community facilities and infrastructure are resilient, helping us to respond to climate change and natural hazards, working with partners to develop infrastructure that enables growth.



We are business friendly, supporting diversity and resilience in our local economy and work with others to make our economy grow. We aspire for economic security for all of our people and seize growth opportunities for our district.



We value the diversity of our people, and how our district's heritage shapes our community's sense of identity and pride.

We provide infrastructure, services, facilities and places to build resilient and connected communities where people of all ages and backgrounds feel included and safe. We are building collaborative relationships with service providers to enable all people to live positive and healthy lifestyles, encouraging our people to participate in local decision making.

